



Agenda Minutes
McIntosh Town Council Meeting,
Community Center 5835 Avenue F
December 7, 2023, at 7:00 pm

Notice to Meeting Attendee
As a courtesy to others, please ensure cell phones are turned off during the meeting.
Welcome to the Town of McIntosh Town Council meeting.

CALL TO ORDER

INVOCATION AND PLEDGE

ROLL CALL

President Mullikin	P
Vice President Jones	P
Councillor Ciotti	P
Councilor Naworensky	P
Councillor Sindledecker	P
Mayor Roddy	P

I. **PRESENTATIONS**

1. Jose Torres- Renasant Bank

Mr. Torres, a financial advisor for LAP/Renasant Bank, handed out a “Fixed Income Offering Report” packet. Presented information on the FDIC-insured CDs that are available, several terms and rates available. Each CD is insured for \$250k and all CDs can be seen in the LAP statement. The bank will collect the money on behalf of the client within 90 days from the FDIC if there is a claim. The interest is not compound, there is no APY. The interest and principal are paid on the maturity date. Any CD over six months is paid every 6 months.

You can customize your cash flow, there are CDs from 1 month up to 10 years. Each bank that they offer investing from is ranked based on its financial stability.

2. **Lieutenant Keith McQuaig**

Lieutenant McQuaig, northwest district commander, introduced himself to the audience and provided his career background. The Lieutenant stated that since October, the Town of McIntosh has had fourteen reports, which is a low number. Of those reports, ninety-one calls were for service, there were thirty-three traffic stops, and some civil/domestic disputes, one of which was a burglary one was a backreact, several were traffic citations, and one was fraud. Lt. McQuaig offered the audience an option to ask questions.

II. **MINUTES**

1. November 9, 2023, Organizational Meeting

2. November 9, 2023, Council Meeting

Cllr Sindledecker motioned to discuss as presented **VP Jones 2nd**.

Cllr Sindledecker motioned to accept the minutes as presented by **VP Jones 2nd**.

Motion passed unanimously.

III. **FINANCIALS**

1. November 2023

Cllr Ciotti motioned to discuss/accept the financials as presented, **Cllr Sindledecker 2nd**.

Motion passed unanimously.

Cllr Ciotti proposed moving \$150k from the Truist operating to the TD Money Market account, an in the future we can entertain investing some of the money with Mr. Torres.

Cllr Sindledecker- Clarified that we are closing the operating account with Truist that has a balance of \$213K, and that the suggestion made by Cllr Ciotti is to move \$150k of the \$213k to the TD Money Market. This would be temporary until there is more time to decide what CD is desired by the council.

Cllr Ciotti motioned to move \$150k from the Truist operating to the TD Money Market **VP Jones 2nd**.

Motion Passed unanimously.

IV. **CITIZEN COMMENT**

All persons wishing to address the Town Council will be asked to limit their comments to the specific subject being addressed. Individuals may sign up in advance by calling the Town Office prior to the meeting and will be allowed 5 minutes to speak. Anyone who attends the meeting and did not sign up in advance will be allowed 2 minutes to speak. In order to foster mutual respect between the Town Council and the public, it is requested that comments are directed at specific issues rather than personal comments directed toward Board members or staff. Please note that if a person desires to appeal any decision made to any matter considered at the above meeting, that person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence on which the appeal is to be based.

1. **Mary Anne Kelly**- Karin Harms Memorial

Mary Anne Kelly thanked the anonymous donor who paid for the Karins Memorial Community Center. Gave background information on Karin and how she came to McIntosh. Alison Scott will be helping, and the date will be January 22nd.

V. **COMMITTEE UPDATES**

1. Code Enforcement- **George Crawford- No New Business**

2. Historic Preservation Board- **Alison Scott**

Karin was a huge part of the historic board, and the board was shocked by her passing. There has not been a meeting since last month. They are still working on ordinance revision recommendations, focusing on signs, and certificates of historical significance. The plan was set to start in January, but

Karin was a big part of that, so there may be a delay. If anyone is interested in being on the historic board please let them know, help is needed.

3. Tree Committee- Dennis Devore

The meeting was held last month- One permit was approved, and one was not approved, the resident was notified, and she will come back to the committee in January. The tree committee asked for permission to take back Arbor Day so that they may start planning.

Cllr Naworensky motioned to allow the tree committee to make their preparations for Arbor Day and host it in 2024, **VP Jones 2nd**.

Motion passed 4-1 Cllr Ciotti opposed.

4. Land Planning Agency- George Crawford- No New Business

5. Parks & Recreation- No New Business

VI. CONSENT ITEMS

All matters listed within the Consent Agenda have been distributed to each member of the McIntosh Town Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be pulled for discussion and consideration. Please call 591-1047 for questions on Consent Agenda items prior to the Council meeting.

1. 2024 Holiday Office Hours
2. 2024 Council Meeting Schedule
3. 2024 Committee Schedule
4. 2024 New Office Hours

TM Gonzalez noted a change to be made to the holiday schedule. Monday, January 1st not the second is what it should read.

Cllr Ciotti questioned the number of paid holidays.

Cllr Sindledecker- There are ten.

TM Gonzalez- Explained why some of the dates for council and committee dates are highlighted in red. It is an election year and depending on the outcome of the old town hall building, there may be a conflict with the polls being open and these meeting dates. Additionally, the historic board and tree preservation meetings in July are red because it is so close to the 4th of July holiday, which depending on the vacation schedules of the members, that meeting date may change. The dates in red mean that these meeting dates may change.

Cllr Jones- The tree committee is listed every quarter, but the top says they meet every month.

TM Gonzalez- We will adjust the title. The tree committee only meets every quarter unless there is an application.

TM Gonzalez- Noted that there will be new office hours starting in January of 2024, every Tuesday the office will be open until 5:30. Fridays are open by appointment.

Further discussion on the election dates that may interfere with the meetings.

Cllr Sindledecker motioned to accept the consent items **VP Jones 2nd**.

Cllr Naworensky- Are we convinced that we only want one day a week that the office is open later?

Cllr Sindledecker- We can see how it goes and then re-visit in a few months.

Cllr Naworensky- Something to ponder, I have done a little research, and most town halls that are only open 4 days a week are typically open 7 or 7:30-6:00 4 days a week.

Cllr Sindledecker- If we are considering Fridays being available by appointment only, it might mitigate that.

Holger Giese- I think six would be better than 5:30

VP Jones- Asked if that was doable.

TM Gonzalez- Yes

VP Jones- Asked if that would leave enough time to get everything ready in the community center before the council meetings.

TM Gonzalez- I will do my best, that was why I had originally put 5:30.

Motion passed 3-2 Cllr Naworensky and Ciotti opposed.

VII. ITEMS FOR CONSIDERATION – TOWN MANAGER

1. Location of Park Signs- Community Center Parking, and Information Board.

President Mullikin suggested the information board be placed by the apron, on the east side of the entrance to the community center.

Cllr Jones and Cllr Sindledecker agreed.

Cllr Naworensky suggested, instead of parking signs that we change the 911 address for the community center.

Cllr Sindledecker- Suggested again that the back side of the walking trail have “Van Ness Park” on the backside.

President Mullikin- Agreed

Cllr Ciotti- Mentioned that the walking trail sign should be in a different location, on the other side of the park.

Cllr Sindledecker motioned to put the information board on the east side to the entrance to Van Ness Park **VP Jones 2nd.**

Motioned passed 4-1 Cllr Ciotti opposed.

Cllr Sindledecker motioned to add “Van Ness Park” to the backside of the walking trail sign.

Mary Anne Kelly- Suggested adding the park's established date.

Cllr Sindledecker amended her motion to add “Van Ness Park” to the backside of the walking trail sign and add in smaller letters at the bottom the established date, **Cllr Jones 2nd.**

Motioned passed 4-1 Cllr Ciotti opposed.

VP Jones motioned to have Jessi research and change the address of the Community Center to Ave F **Cllr Naworensky 2nd.**

Motion passed unanimously.

2. Renasant Bank 7-month CD.
Cllr Ciotti- Will look into it further and a proper motion can be brought next month.
3. Anyone wanting to use the town property must turn in a request/document in a public meeting.
Cllr Ciotti suggested adding who is in charge.

Cllr Sindledecker motioned that anyone wanting to use the town property has to fill out a written request to be presented in a public meeting to be voted on **Cllr Jones 2nd**.

Cllr Ciotti suggested changing “town property” to “zoned government use.”

Cllr Sindledecker amended the motion to be that anyone wanting to use “property zoned for government use” has to fill out a written request to be presented in a public meeting to be voted on **VP Jones 2nd**.

Motion passed unanimously.

4. Town logo vs. town seal.
TM Gonzalez presented the Ocala Logo vs. Seal information obtained by VP Jones. Research and come back in January.
Cllr Ciotti asked if the town could adopt the logo as the seal.
TM Gonzalez- There would need to be a change, either the requirements in our code would need to be changed, or the logo would need to have the current requirements incorporated into it.
Cllr Ciotti- The logo should be called the seal.
Attn Corbett- The logo and the seal need to be separate/different.
Cllr Sindledecker- The letterhead has the logo, not the seal, the easy thing to do would be to replace the letterhead with the seal.
Attn Corbett- The logo should be for promotional things. The seal is used for letterhead, the official documents coming from the town.
Cllr Sindledecker- It should also be official city maps, printed checks, and historic maps.
TM Gonzalez- This is what the city of Ocala provided; we do not know if this is based on statute.
Attn Corbett- There needs to be a distinction- The seal needs to be used on the official documents.

Further discussion on what the town ordinance requires.

TM Gonzalez- Research will be done and will be brought back in January.

5. Dates and times for a special meeting/workshop to review, discuss, and update the vision plan/charter/code review.
Cllr Naworensky- A charter amendment should have been made for the November 2020 changes that were voted for. Municode is not showing this charter amendment for replacing a vacancy on the council. Cllr Naworensky stated that if it was not updated, is it still legally binding?
Attn Corbett- It needs to be updated in Municode, but yes, it is still binding.
VP Jones- Would like the charter review that was paid for to be included in the workshop so it can be taken care of.

Discussion on available dates.

January 11, 2024, will be the workshop for charter review, vision, and code review.

6. Employee Bonuses

Cllr Sindledecker motioned for a \$500 Christmas bonus for Jessi and \$250 for Lynda and Wayne **Cllr Naworensky 2nd**.

Cllr Ciotti- Does not think that when employees are paid correctly and hours they work great hours, and they also do a good job, a holiday bonus is not necessary.

Cllr Sindledecker- It is a small thank you with a big impact.

Motion passed 4-1 Cllr Ciotti Opposed

7. Full-Time Permanent Employment of Public Works Technician

President Mullikin presented the Employee Merit Pay increase for Wayne Garland and complimented that he is doing a great job and goes above and beyond.

Cllr Ciotti- Complimented Wayne Garland for how he has been performing so far. He has a good customer service attitude and gets things done very quickly.

Cllr Sindledecker- Appreciates his skill set.

President Mullikin- Thursday before the festival, he had already done an excellent job of cleaning up the park, but then we had a bad storm and on Friday morning before the festival, he was cleaning it back up again.

Cllr Jones- He was there Thursday helping prepare in the rain.

Mayor Roddy- He had to work during the festival as well for the water leak.

President Mullikin- The \$2 increase is appropriate.

Cllr Ciotti motioned to make Wayne Garland a Full-Time Permanent Employee and approve the merit increase **Cllr Sindledecker 2nd**.

Motion passed unanimously.

8. Architect-New Town Hall

TM Gonzalez- Presented the information for David King, a local architect in Ocala that Cllr Naworensky provided. Mr. King said he would be able to provide a proposal soon and would not have any issue getting the preliminary drawings to us by the Tallahassee trip.

Cllr Sindledecker- Clarified, the previous architect was not able to provide what we needed in time. Thanks to Cllr Naworensky.

VIII.

MANAGER COMMENTS

TM Gonzalez-

Comprehensive Plan Update- A meeting was held with Brenda Defoe; the beginning stages of the comprehensive plan are in progress. There were questions about the narrative at the beginning and how much of that we would like to keep. They will be reaching out soon to speak with each counselor and then they will set up a workshop to speak to everyone collectively within the first quarter. Upcoming projects will be sent to them so they can incorporate them into the plan. Brenda will be sending some questions that the council can help to answer. There have been changes to the statute as to what is required and what is not, so they would need to get an idea of what the council would like to keep. They will do a broad sweep of changes and draft it into what they think it should be and then get feedback. One of the questions they had was about the road board, whether it is still active or not.

Further discussion on the road board, when it was established, and how it may be of value.

Disbursement Accounts- The state finally contacted our office for the final step in changing the account for disbursements.

Water Tower Logo- The water tower project is set to start in quarter one. Passed out the new rendering of the tower with "Historic Town of McIntosh".

Playground Equipment- There is a local company that is going to provide a quote.

Cable Wires- Accelerated, a local company here in McIntosh will be going around town to survey the abandoned wires and will provide a quote to remove them.

Pressure Washing Signs and Hydrants- Grime Biters has provided a quote to clean our street signs and the hydrants so that we can paint them. Consulted with the Fire Marshal about how to paint them. We will be painting them to fit the Fire department's coding. All of us fall under red with orange caps. The hydrant in the playground of the school will be checked to see if it is active and then we can decide to remove/relocate it.

Thanked the council for the Christmas bonuses and complimented Wayne on his performance. The goal set for him was to start the public works manual.

An audience member asked TM Gonzalez about the update for painting the speed humps.

TM Gonzalez- We ordered the reflective glass to be sprinkled into the paint, so that will be completed soon.

IX. MAYOR COMMENTS

Mayor Roddy- Santa is coming on the 16th. Thanked the council for working together.

He asked Attn Corbett to elaborate on the requirement of form six.

Attn Corbett- Verified all elected officials will have to fill out the form including assets and liabilities.

Cllr Ciotti- Attended the online seminar and provided details on what will be required in Form 6 due in July of 2024.

Further discussion of the requirements of Form 6

Beverly Dodder- Asked Stacie Corbett if it becomes a public record.

Attn Corbett- Yes

Cllr Naworensky- In Miami, an elected official's net worth increased significantly and that is what initiated this.

Cllr Ciotti- If you do not want to fill out the form, you can turn in your tax return.

Mayor Roddy- Encouraged supporting our Sheriff's office and asked about the MSTU.

TM Gonzalez- I am looking into this currently.

X. ATTORNEY COMMENTS

Attn Corbett- Trial is December 22nd at 1 p.m., preparation for that is underway. Next Tuesday and Thursday she will be on trial and will be unavailable.

Would like to request a shade meeting with all council members, Cllr Sindledecker, President Mullikin, Vice President Jones, Cllr Naworensky and Cllr Ciotti, the Town Administrator, Town Attorney Stacie Corbett, and the outside litigation attorneys, Doug Noah, Patty Chapman, and Parker Watts with regards to settlement negotiations/strategy sessions related to the litigation. Jessi has checked with the court reporters and Mr. Noah, and on Monday, December 11th we have a court reporter and the other council available at 7 p.m. in the community center.

Cllr Jones- Asked if the trial was open to the public.

Attn Corbett- Yes

XI.

COUNCIL COMMENTS

Cllr Naworensky- Light up McIntosh, is next week, and invite everyone to come out.

Cllr Sindledecker- There are a lot of Christmas activities at the churches. The Community Choir will be performing on the 10th at church on the hill.

Ethics class was offered recently by FLC and requested Jessi and Lynda attend. Appreciate Jessi being interested and receptive to attending.

VP Jones- Light-up information provided- Applications are available.

DOT had a public meeting in the community center- There were some concerns expressed and encouraged the residents to voice their concerns with the projects.

President Mullikin- Will be the MC for Light Up and they will have music.

Cllr Sindledecker- Offered leftover fruit from the Garden Club.

XII.

CITIZEN COMMENT

Sheryll Sinclair- Thank Town Manager Gonzalez and Wayne Garland for helping to clean up Ave B and the large dead tree that was a danger to the power lines.

Janice Strange- Baptist Church is having a candlelight Christmas Eve service at 7 p.m.

Joyce Terry- At Light Up McIntosh, there are two new events, a silent dessert auction and a canned food drive.

Beverly Dodder- Speaking on behalf of the Friends of McIntosh and herself, thanked the council for their decision on Wayne.

Attn Corbett- Thanked President Mullikin and Mary Anne for attending the Junior League Meeting and providing history and information on the town.

Meeting adjourned 9:22 p.m.

DRAFT