The meeting was called to order with the Pledge of Allegiance.

Roll call was taken with Council President Callahan, Vice-President Ciotti, Council Member Sindledecker, Council Member Naworensky, Council Member Melinda Jones, Mayor Roddy, Attorney Williams and Town Manager Ward present.

1. Call to Order
2. Roll Call
3. Consent Agenda:

All matters listed within the Consent Agenda have been distributed to each member of the McIntosh Town Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request. Please call 591-1047 for questions on Consent Agenda items prior to the Council meeting.

June 10th amendment. Clr Sindledecker Change to “TM was asked to sign for” …..

Reconcile distribute tomorrow. Agreed at next meeting

Motion to accept the consent agenda by Clr Sindledecker, 2nd  Clr Jones. Vote 5-0

**Guests:**

None

1. **Citizen’s Comments:**
	* 1.
2. **Citizen Board Committee Updates**:
	1. **Historic Preservation Board**

Permits discussed:

Melinda Downing - 5805 Avenue E, McIntosh, FL 32664

Metal Roof over existing roof

Motion to approve COA by Karen Harms

2nd by Alison Soracchi

Motion passed to approve with yes votes by members present and Melinda Downing abstaining from the vote as owning of property.

Jeff Bell - 6100 Ave F

Installation of 6' privacy fence on perimeter of the property.

Motion to approve COA made by Alison Soracchi

2nd by Matthew Kallenbach

Motion passed by unanimous vote.

Eric Davis - 20700 9th St

Installation of sign on existing pole

Sign is currently installed without COA

Motion to deny by Alison Soracchi because the signage does not meet size or aesthetic requirements for businesses in the historic district. Currently has 3 signs and code only allows two.

2nd by Karen Harms

Unanimous vote by members present.

As no variance has been issued by the council then this will be referred to our code enforcement officer.

Joseph Phillips - 5789 Ave F

Remove existing asbestos roof and tin roof. Replace with black architectural shingles.

Motion to approve by Alison Soracchi with condition that letter from the town for approval states materials being removed.

2nd by Karen Harms

Unanimous vote for approval

Motion made by Karen Harms to have letters sent out by town management for approval or denial shall be reviewed by a member of the Historic Board prior to mailing to applicant.

2nd by Alison Soracchi

Unanimous vote

Karen Harms and Alison Soracchi have volunteered to design a welcome brochure to outline resources and committee members including phone numbers to help new residents of our town settle into our beautiful historic community.See minutes……

Code complaint – no variance issued therefore now goes to Phil Howell.

Karin Harms new resident packet.

* 1. **Tree Preservation Committee**

Meeting July 1st

Approved - one permit for Mr Ball

Letter to Paul Smith has been requested. The Town Manager would not send until minutes has been received. Other records have been requested including financials. Antonio and Arlene have had no receipt.

Minutes from this meeting have noy yet been received.

Patty Dodd – The committee needs to turn in the minutes within 5 working days.

* 1. **Code Enforcement Board**
		1. **N/A**
1. **Message from the Town Manager:**

**Complaints** - Joe Sesco’s complaint is closed out without any fines. We continue to levy fines for Robert’s Acres and 12th St

**New State Law** requires name and address of complainers

**Tennis Court Lights** – one pole is rotten, we may have to replace all.

**Multiple major issues this month:**

**New meters**

* 1. Took 14 days rather than 4 days. Old meters, bad connections, root bound boxes….
	2. National company will change their procedures because of the challenges here.
	3. They could not have done it without David.
	4. This caused a crunch into the billing period which delayed the mailing until the 2nd. Gave 2 extra days to pay.

**PC outage**

* + Town PC crashed and took 3 days to repair.
	+ Backup to the cloud was in place else it could have been much worse.
	+ Now all docs are in One Drive and we have cloud backup for other PC files.
	+ Moved to QuickBooks online. QB are having trouble with qualified staff, which knocks on into us. This very poor support has given us significant issues. Jessica has dealt with them very professionally, however the reconciliation report was not ready for the council meeting.

**Election**

* + October 5th has been locked in with the SOE
	+ They need a resolution from the council authorizing it.
	+ Translations are in progress.
	+ Motion Frank Resolution to hold a special election citizens vote of charter amendments Oct 5th 2nd Suzanne. Vote : 5-0

 **Water billing**

* Ave J outstanding account : No attempt has been made to pay anything off the bill. Therefore I recommend that you give notice to turn the water off. Motion Clr Ciotti “send letter and follow the process cut off water” 2nd Clr Sindledecker Vote 5-0.
* ACH Payments finally OK’d. Trial run this month with 2 accounts then if successful we will open this up to all residents.

 **Trees**

* + Two Town trees have died and will have to be removed recently.
	+ Two have died on private property
	+ One 8th and H is being cut back to try and save it.
	+ Recommend that you have a **Tree Registry** survey all major trees and develop an action plan for those that need attention.
	+ We may get help from Tree City USA once we are current again (September)

VIII) **Message from the Attorney**

Shed issue – Melinda Downing: the meeting with the other attorney was not productive. They still want to place the shed in the same place. Their attorney has filed a petition but not a complaint.

IX) **Prior Business**.

1. Signs
	1. Placement – no progress
	2. Cleaning – 8hrs done. Most signs cleaned. Thanks to Grime Biters for a great job.
2. Revised charter - Municode legal review. Clr Ciotti – The municode review is not needed.

Motion to perform the review Clr Sindledecker 2nd Jones Vote : 4-1 (Clr Ciotti = no)

1. Town Manager Position

Two candidates interviewed.

Motion to hire Regina Rickman Clr Narowensky 2nd Clr Ciotti. Vote : 5-0. Salary to be agreed by Clr Callahan and Mayor Roddy and then agreed by the council in a closed meeting.

1. Speeding and policing – Clr Narowensky
	1. Made contact with the sheriff’s dept. and arranged a police presence starting tomorrow.
	2. Phone contact with every officer as their shift starts for handover.
2. Town Vision and resident survey..
	1. First draft of vision statement and initial survey.
	2. Need a 2nd vision meeting
3. Motion for a budget meeting Tues 20th at 6 pm. Budget vs actual. Motion Clr Sindledecker 2nd Clr Jones. Vote : 5-0

X) **New Business:**

1. Liam Gallagher – Eagle Scout Project

Four signs in the Van Ness park to designate a walking trail. Inside or outside the park. Inside is fine.

Work with David Perryman on placement.

1. New commercial businesses licenses. – Clr Callahan. Proposing a business license. Council to review and comment. Discuss at the next meeting. Are only brick and mortar businesses or will this include virtual or home based? Attny. Williams to review.
2. Charter Review Committee – not required. Motion to thank for contributions and disband the committee. By Clr Ciotti 2nd Clr Sindledecker. Vote : 5-0
3. Food For Christ request - Clr Ciotti. Tuesday 13th a.m. else Thursday 15th. Clr Ciotti Motion to allow Food for Christ to use the parking lot. Motion 2nd Clr Callahan Vote 4-1 No Clr Sindledecker
4. Landscapes/ trees west of town office. – Clr Ciotti. Town Manager to reach out to FL certified landscaper or arborist to advise on what we should do. Dianne Narowensky volunteered to help.
5. Tree Committee **-** roles and responsibilities. Who is responsible for town trees? Melinda Downing - Look to Tree City USA for guidance. Need a process. Town Manager (new) and Clr Callahan to develop the process.

XI) **Message from the Mayor:**

Proclamation read for Arbor Day to be 12th August when the town will plant a tree.

XII) **Message from the Council:**

**Clr Callahan**

**None**

**Clr Ciotti**

**None**

**Clr Naworensky**

Excited about our future and vision workshop was excellent.

Looking forward to having a Town Manager who knows what they are doing.

**Clr Jones**

Communication between Council, Town Hall and Committees is important.

**Clr Sindledecker**

VBS joint effort of churches including use of the civic center. 25th – 30th July

Motion Clr Jones 2nd Clr Narowensky to block off 8th Street in front of Methodist church. Vote : 5-0

Meeting adjourned at 21:45

*\*\*Notice to Meeting Attendees: As a courtesy to others, please ensure cell phones are turned off during meeting\*\**

*Welcome to the Town of McIntosh Town Council meeting. All persons wishing to address the Town Council will be asked to limit their comments to the specific subject being addressed. However, in order to foster mutual respect between the Town Council and the public, it is requested that comments are directed at specific issues rather than personal comments directed toward Board members or staff.*

*Please note that if a person desires to appeal any decision made to any matter considered at the above meeting, that person may need to ensure that a verbatim record of the proceeding be made, which record includes the testimony and evidence which the appeal is to be based.*