



McIntosh Town Council Meeting
McIntosh Town Council Minutes
Civic Center 5835 Avenue G
April 8th. 2021

The meeting was called to order with the Pledge of Allegiance.

Roll call was taken with Council President Callahan, Vice-President Ciotti, Council Member Sindledecker, Council Member Naworensky, Council Member Melinda Jones, Mayor Roddy, Attorney Williams and Town Manager Ward present.

Consent Agenda Items:

All matters listed within the Consent Agenda have been distributed to each member of the McIntosh Town Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request. Please call 591-1047 for questions on Consent Agenda items prior to the Council meeting.

- 1) Minutes of the Town Council Meetings, Special Meeting re: Park Slide and Interview for Attorney, for Mar. 2021, were read. The financial report for Mar. 2021 was read.

Council Member (Clr) Jones made a motion to accept the consent agenda. Clr Sindledecker seconded the motion. **Motion passed 5-0.**

Guests:

John Melin presented information about Motor Cycle Safety month. The messages are: Share the road safely. When driving avoid distractions and don't text and drive.

Clr Sindledecker motioned for a proclamation that the town supports motorcycle safety month. Seconded by Clr Narowensky. Motion passed 5-0

Mr Powell CPA – presented the 2020 Audit Report as :

- Onsite audit and report was reviewed with staff.
- Assets are \$1,564,260 and mostly cash.
- \$395K is restricted for streets.
- \$455K annual revenue with 347K expenditure. Therefore, 108K reserve added.
- The town had a successful year and lived within budget.
- Only cause of concern is the difference between water pumped and water sold.

Citizen Comments: (taken during the meeting)

- Clrs need to show courtesy and respect to clrs and committee members. There needs to be a Town phone outgoing message saying “thank you for calling the Town of McIntosh”.
- Ms Dodd: There are missing minutes from April 2018. These minutes are simply a copy of march 2018.

Citizen Board Committee Updates:



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Tree Committee

Presented by Mr Devore

- Mr Wolford's complaint update was approved and sent to Mr. Wolford with conditions.
 - This application will be reviewed by council after consultation with the town Attorney.
 - The Online municode does not have everything that the ordinance has. Mr Devore to send Mr Ward the discrepancies.
 - Patty Dodd – second occurrence of muni vs actual ordinances. Suggest a committee to uncover.
- Avenue F 6070, the applicant does not own the property therefore the application cannot be reviewed.

Historic Board

Presented by Ms Downing

- Ms. Leaf's roof application was approved.
- Ms Soracchi's chainlink fence permit was rescinded. She will resubmit the application with an appropriate fence type.

Crimewatch

- None

Code Enforcement

- None

Charter Review Committee

- 3.11.2 procedures. Unfinished business. Mr Devore's complaint still stands i.e. it was not withdrawn and remains an issue. This issue should be resolved if the new charter is adopted.
- Motion to reconvene the Charter Committee was made by Clr Jones, seconded by Clr Sindledecker to verify the online municode vs paper versions. Motion passed 5-0
- Committee applications are to be sent to the Town Manager.

Message from the Town Manager:

- Ms Capriotti's complaint about speeding on G has been resolved.
- Ms. Dugget's complaint about cats. The options available were explained. Ms Duggett wants to keep trapping the cats. To aid this the Town has purchased two traps but have not yet been able to loan them out.
- Town Hall building project
 - Plans sent to the two selected contractors and their quotes have been received with similar total costs of around \$220K
 - Further clarification of the quotes are needed. Therefore, the Council will meet Wed 14th at 7:30 to select the final bid.



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- Wording for ballot. Special Election for Charter Approval
 - Previous Town Attorney developed the wording
 - A workshop is now needed to bring before the residents.
 - Supervisor of Elections recommended we have separate significant items to be voted on but not a blanket item for ‘cosmetics’.

- Town manager and Clerk positions.
 - Job descriptions and salary ranges are provided.
 - Town Manager is to recruit the clerk with assistance from the President or the Mayor as needed.
 - Benefits – we need to amend the ordinance for these part-time positions.

 - Motion by Clr Ciotti that the Town Manager is to recruit Clerk/Bookkeeper.”
 - Motion Frank Town Manager to present the council with 2 viable candidates for \$15-20/hr. 2nd Mark Passed 5-0. Council to interview the final 2-3 candidates.

- Status reporting of Code Enforcement items.
 - Town Manager has a status spreadsheet that will be shared on the town website. Sheet has been agreed by the Code Enforcement Board

- Water cut-offs and write-offs.
 - One water customer has had a leak costing over \$500 of wasted water. We will recommend to the renter that they contact the landlord to resolve the outstanding amount. The previously agreed 3 month moratorium on that account is to stand.
 - Mr Perryman is to check the meter weekly for at least two weeks.
 - Agreed that the guidance for water cut-off for other customers will remain as 3 months overdue with 2 weeks to clear the outstanding balance..

- Rural Water Report and action plan.
 - Motion to accept the action plan in toto. Proposed by Clr Sindledecker seconded by Clr Ciotti. 5-0 . The action plan is briefly:
 - - New radio meters
 - Total cost : \$64,300 approx.
 - Plus, ongoing system charge \$2,500 p.a.
 - Leak detection
 - To be undertaken by Rural Water free of Charge.
 - Complete by end of April
 - Water Rate Study
 - Rural Water to undertake a rate survey and present options to council.
 - Complete by end of June.
 - Water Reserve \$\$
 - Ensure that the Town maintains a ‘put-away’ of at least the recommended 18.5% of revenue to cover water infrastructure maintenance.



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- Note : we will make efforts to notify residents about increased meter accuracy.

Signage of the town truck – Done

Message from the Attorney:

Welcome to Gwen Williams – standing ovation.

Prior Business:

- Speed bump placements for Ave F - agreed

- Slide safety – Clr Narowensky .
 - After investigation it has been determined that the slides are very much out of compliance and cannot be re-engineered. They therefore have to be removed.
 - Motion to remove the slides and store in the workshop. Proposed by Clr Ciotti and seconded by Clr Narowensky. Passed 5-0

 - The town web page is to be updated to explain the decision.

New Business:

A. Committee appointments:

- **Code Enforcement Board and Land Agency**
 - i. Motion by Clr Ciotti, seconded by Clr Narowensky to add Mr Crawford to both groups. Motion passed 5-0. Also, remove Mr Weltner from the Code Board due to multiple unexcused absences.

- Ms Dodd as ‘alternate’ for Code Enforcement Board. Proposed by Clr Narowensky and seconded by Clr Sindledecker. Passed 5-0.
 - i.

- **Tree Prservation Committee.**
 - i. Ms Dodd to be added for a three year term. Proposed by Clr Narowensky and seconded by Clr Sindledecker. Passed 5-0.

 - ii. Ms Narowensky to be added for a three year term.– Motion made by Clr Ciotti and seconded by Clr Jones. Passed 5-0



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- iii. Ms Delp to be renewed for three year term – Motion made by Clr Ciotti and seconded by Clr Jones. Passed 5-0

B. Road Signs – Clr Jones.

- The town needs to finish adding stop signs.
- Need to replace illegible signs with historic signs. Agreed to wait until new Town Hall is built and then consider.

Council Reports:

- **Mayor** –Yard sale 17 signed up. Dog park – Town Manager to scope it out. Speed bump on H is stopping paratransit. Agreed to replace with rubber one.
- **Callahan** - Pass
- **Ciotti** – Pass
- **Jones** – Pass
- **Sindledecker**- Thank Clr Narowensky for his work on the slide. Plant sale held in Van Ness Park 4/3/21 by McIntosh Seedlings Garden Club was a success.
- **Narowensky** – pass