



Nomination

Town of McIntosh

www.townofmcintosh.org

Nomination for Appointment to Citizen Boards

Please indicate your preference by checking below:

- Code Enforcement Board
- Historical Preservation Committee
- Land Planning Agency/Board of Adjustment
- Tree Preservation Committee

Date: _____

Applicant Name: _____

Physical Address: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Occupation: _____

Prior Citizen Board Experience, if any: _____

Appointments are generally for a 3-year term (depending on positions available.)

Please describe briefly your interest in and qualification for the board/committee to which you seek appointment:

Signature of Person Submitting Application

The Town of McIntosh Land Development Code provides for a number of citizen boards to broaden citizen involvement in the important issues facing our Town. Citizen involvement in Town governance is critical to the future of our Town and to maintaining a consistent set of policies governing growth and development within our borders. This guideline provides information regarding the different boards, their duties and composition, and requests your involvement in Town governance by asking for your participation in filling all of these boards.

Code Enforcement Board: The Code Enforcement Board consists of five members and two alternates, appointed to staggered three-year terms. Membership on the Board shall, whenever possible, include an architect, businessperson, engineer, general contractor, subcontractor, and a realtor. The Board shall elect a chairperson each year. It's duties are to hear cases regarding violations of the Land Development Code and the Building Code, subpoena evidence and witnesses, take testimony under oath, and issue orders commanding actions necessary to bring code violations into compliance.

Historical Preservation Committee: The Historical Preservation Committee members are appointed for staggered three-year terms and the committee shall elect a Chairperson, Vice-Chairperson, and Secretary from among its members each year. The Historical Preservation Committee consists of five members, preferably of persons with a demonstrated interest in the history or architecture of the Town of McIntosh and/or persons who are architects, historians, real estate agents, landscape architects, or engineers. The Committee must meet at least three times annually and its duties are to grant Certificates of Appropriateness for development or demolition within the historic district and to recommend changes to the historic provisions of the Town's code.

Land Planning Agency/Board of Adjustment: The Land Planning Agency consists of five members and one alternate member, appointed for staggered three-year terms. The LPA elects its own Chairperson and Secretary each year. The duties of the LPA are to advise the Council on matters of zoning policy and legislation and to undertake the duties established by Florida Statutes pertaining to matters of local land planning. The Board of Adjustment consists of five members, appointment for staggered three-year terms. The Board of Adjustment elects its own Chairperson, Vice-Chairperson, and appoints a Secretary each year. The duties of the Board of Adjustment are to hear and decide requests for special exceptions and variances to the permitted uses and setbacks with the Town, and to hear and decide appeals made by the administrative officials in the enforcement of the code.

Tree Preservation Committee: The Tree Preservation Committee consists of five members, appointed for staggered three-year terms. The Committee shall elect a Chairperson. The duties of the Tree Preservation Committee are to issue permits for the removal or destruction of those trees protected by the Town's Tree Ordinance (LDC 5.08) and enforce the ordinance through fines.