



**TOWN OF MCINTOSH  
ANNUAL BUDGET & BUDGET MESSAGE  
Fiscal Year 2011/2012**

*Prepared by Debbie Gonano, Town Manager/Clerk  
August 1, 2011*



# ANNUAL BUDGET & BUDGET MESSAGE

Fiscal Year 2011/2012

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**ANNUAL BUDGET & BUDGET MESSAGE**  
Fiscal Year 2011/2012

**Mayor, Town Council and Town Administration**

**Mayor Cary McCollum**  
**Council President Frank Ciotti**  
**Council Vice-President Lee Deaderick**  
**Council Member Eva Jo Callahan**  
**Council Member Thurman Kingsley**  
**Council Member Willie Hamilton**

**Town Manager/Clerk Debbie Gonano**  
**Maintenance Supervisor Paul Kelly**



Office of  
Mayor and Council

P. O. Box 165  
McIntosh, Florida 32664

# Town of McIntosh

Marion County  
(352) 591-1047

August 1, 2011

To the Honorable Mayor and Town Council

RE: Budget Message Fiscal Year 2011-2012

It is with honor and pleasure that I present for your review and consideration the fiscal year 2011-2012 Proposed Budget and Budget Message in accordance with Section 5.02 of the Town Charter. The annual budget message represents an opportunity to provide an overview of the Town's fiscal health, information on municipal service delivery, and insight into major accomplishments and upcoming goals. The proposed adoption process meets criteria requiring that funds be balanced and that total anticipated revenues are equal to the sum of budgeted expenditures.

The Town's website located at [www.townofmcintosh.org](http://www.townofmcintosh.org) keeps its citizenry well informed regarding government effectiveness and fiscal responsibility. The website was created over three years ago by Town Manager Debbie Gonano, and now has over 700 visitors each month. Access to the Town's website provides visitors with timely details regarding elected official and committee member appointments, Town Council minutes and votes, budget and audit details, utility and public works, helpful links to area civic groups, and a Town calendar. A convenient website link to Municipal Code Corporation outlines the codification of Charter, Ordinances, and the Land Development Code and is easily accessed by persons with internet capability. Additionally, an updated full set of codes is kept at Town Hall.



The ongoing national economic recession continues to produce a challenging fiscal climate. In a recent survey conducted by the National League of Cities, three-quarters of city officials responding to the survey reported that their city's overall economic and fiscal conditions have worsened over the past year and almost half of the respondents reported that service levels provided to their citizens will continue to decrease if property tax rates and other fees are not increased. While reviewing and evaluating the needs of the community, McIntosh officials have taken into consideration the public's willingness to pay for such services. McIntosh continues to set the standard for quality local government by practicing cost cuts. We continue to find resourceful, cost-efficient ways of being able to project the highest level of essential services and facilities for fiscal year 2012 without raising tax rates. In the last four years, Town Manager Gonano has been able to save an estimated \$41,700 in water department expenses, \$38,700 in solid waste expenses, \$117,825 estimated savings in professional fees, and \$10,550 in general fund savings. These savings totaling \$208,775 over prior years' operating costs represent 15% of gross revenues. Because of past sound financial planning, the Town is able to maintain essential services and facilities for the foreseeable future. Fortunately, over the years McIntosh has been, and will continue to be, fiscally responsible in its budget policies and sound in its practices. The Town will continue to refine its programs and services in order to minimize financial impact without overburdening the taxpayers and, we will continue to meet our ongoing obligations with no perceptible loss of service to our citizens.

## **Highlights:**

### **Community Development Block Grant (CDBG) Grant Award:**

In June 2011, the Town of McIntosh was chosen to receive a CDBG Housing and Rehabilitative Grant Award in the amount of \$600,000 from the Department of Community Affairs (DCA) to benefit low to moderate income Town residents. Grant writer, Jordan & Associates, was chosen by the Town to administer the federal grant and application process. It is estimated that the \$600,000 CDBG grant would fund repairs for a minimum of 8-15 homes, depending on the scope of the work. Participating residents will need to be income qualified and the targeted properties will require home evaluations. Participant assets will not be considered in the equation for participation; however, grant recipients must commit to staying in the renovated home for a minimum of ten years.

### **Auditor:**

Powell & Jones, Certified Public Accountants has been the Town's auditor for the past five consecutive years. Powell & Jones works to promote government accountability for the stewardship of public resources by promoting honest, effective, and fully responsible Town government. In its last available audit report (F/Y 2009-2010), Richard Powell, CPA reported that whereas the amount of the Town's unreserved operating resources actually declined, budgetary management was responsible for the Town's net assets increasing \$54,261 over the prior year reflecting 45% of the Town's investment in capital assets (land, buildings, infrastructure, and equipment.) The 2009-2010 audit report and related management letter resulted in a clean report of the highest unqualified opinion level with no negative findings for the third consecutive year.

**Capital Improvements:**

A capital improvement project is defined by the Town as a major construction, expansion/renovation, purchase, or major repair/replacement of buildings, streets, or other physical structure assets with an initial, individual cost of \$500 or more and an estimated useful life in excess of one year. The Town has expended and/or set aside \$599,900 for capital improvements during the years 2008-2012. During this period, capital improvement funds have been allocated for street paving, acquisition of the grocery store property (*McIntosh Parks and Recreation Center*), acquisition of the mobile home park property at 20952 9<sup>th</sup> Street (*McIntosh Wayside Park*), civic center improvements, school/medical clinic renovations, pickup truck, backhoe/loader,



lawn mower, office equipment upgrades, and water pump and water delivery improvements. The Town has been committed to funding the Civic Center Capital Improvement Program with allocation of \$60,949 in the past four years towards this structure built of Florida fieldstone in the 1930's as a Work Projects Administration (WPA) project. Restoration work has included roof replacement, interior and exterior paint and repair work, replacement of the central heating and air conditioning system, replacement septic system, and restroom renovations. Various civic groups regularly using the facility, including the Lions Club, Friends of McIntosh, and Seedlings Garden Club, have partnered with the Town by offering financial aid supporting repairs to this historic building which acts as the nucleus of most community-sponsored events. The McIntosh Seedlings Garden Club is seeking funding and donations to proceed with an expansive, three-phase landscaping project for surrounding Van Ness Park.

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<b>Inventory of Real Property 2011</b>			
<u>Parcel ID#</u>	<u>Property Address</u>	<u>Property Description</u>	<u>Property Appraiser Assessed Value</u>
02422-000-00	5572 Avenue H	4.95 Acres—Warehouse Shop	\$139,376
02434-001-00	No Street Address	.37 Acres—Old Dumpster Site	4,809
02450-000-00	20952 9th Street	1.86 Acres—McIntosh Wayside Park	136,353
02495-000-00	No Street Address	.06 Acres—Well	2,500
02511-000-00	20675 9th Street	1.67 Acres—Parks & Rec & Town Hall	203,930
02540-000-00	5835 Avenue G	2.07 Acres—Civic Center	254,739
02575-000-00	5680 Avenue G	.28 Acres—Fire House	31,179
02610-000-00	20400 10th Street	6.30 Acres—Clinic/School Property	444,488
02616-000-01	No Street Address	.88 Acres—Road	7,128
02622-000-00	20622 12th Street	.09 Acres—Waterworks/Tower	13,774
02623-001-00	20650 12th Street	1.26 Acres—Well & Pump House	27,161
<b>Total Assessed Value</b>			<b><u>\$1,265,437</u></b>

By unanimous vote, the Town Council of the Town of McIntosh purchased the grocery store building property in May 2010. At a purchase price of \$228,644, the real estate parcel was designated as the new McIntosh Town Hall and McIntosh Parks and Recreation Center and is collectively valued by the Marion County Property Appraiser's office at \$249,709. The purchase encompasses 1.67 acres with frontage on Hwy. 441 including the grocery store, town hall, and car sales office. The Town's elected officials are actively marketing the vacant grocery store building for sale or lease to serve Town resident needs.

The Town purchased the mobile home park located at 20952 9<sup>th</sup> Street in December 2010, also by unanimous vote of the Town Council. The acquisition included 1.86 acres and ten mobile homes with frontage on Highway 441 valued at \$136,353 per the Marion County Property Appraiser's office. Removal of the ten mobile homes and aesthetic improvement of the parcel was completed in July 2011. The \$120,000 purchase price was seller-financed at 4% interest on a ten-year loan in the amount of \$110,000. The purchase price including closing costs and interest of \$25,620 on the ten year amortization totals \$148,613.

**Physician's Office:**

Dr. Calvin Martin of Southeastern Integrated Medical PL, signed a three-year lease offered by the Town. Dr. Calvin Martin is in the office two days/week to handle family medicine and primary care. The lease was effective on April 1, 2010 with a monthly rent of \$600 and is mutually renewable in 2013.

**Farmer's Market:**

The farmer's market, operating as Our Village Market, was given council permission to relocate their operations to the school/clinic property. The market was granted rent-free use of the Town property for the purpose of operating in the public's benefit from 1:00pm until 6:00pm each Friday.

**McIntosh Cemetery:**

Ownership of the McIntosh Cemetery was documented with conclusive results of a title search. The original cemetery parcel consisting of 1.86 acres was donated by the heirs of Nehemiah Brush (Van Ness) to the MacKintosh Cemetery Company in 1894. W. M. Gist, as sole survivor of the MacKintosh Cemetery Company donated the original parcel to the succeeding McIntosh Cemetery Association on December 29, 1949. The additional ten acre cemetery parcel was donated to the McIntosh Cemetery Association by the Belk family (of Belk department store fame) on July 6, 1951. Volunteer members of the McIntosh Cemetery Association are responsible for cemetery operations.

**Solid Waste:**

Florida Express Environmental has been the Town's solid waste vendor since October 2009. The selection of Florida Express Environmental as the Town's waste disposal company resulted in initial savings of up to \$25,476/year over other more costly bids which had been received. The change in vendor permitted a hold on resident waste collection fee increases and provides for a bulk dumpster disposal week usually scheduled in April. The Florida Express Environmental contract expires in September 2012.

**Property Values and Taxes:**

The Town has been successful in collectively ensuring that the Marion County Property Appraiser’s office produces property tax bills reflecting declining property values caused by the recession. Based on 2010 actual sales, the Marion County Property Appraiser’s office reflected current declining overall County property values by reducing just property values by 6.11%. About 6.65% of the Town’s operating budget revenue is derived from property taxes, but for every property tax dollar paid by Town residents, the Town receives only 15 cents. Marion County Public Schools receives 54% of the total property taxes collected, 28% is allocated to the Marion County general fund, and 3% is disbursed to St. John’s River Water

	2010 MILLAGE				
	Total	McIntosh	County	School	SJRWMD
Ad Valorem Tax	13.93	2.1344	3.89	7.487	0.4158

Management District. Property owners disputing assessed values may appeal by calling the Florida Value Adjustment Board at the Marion County Property Appraiser’s office.

**ISO Insurance Ratings:**

Insurance Service Organization (ISO) is the leading supplier of data and analytics for the property/casualty insurance industry. In 2009, the Town of McIntosh worked diligently with ISO and Marion County Fire Rescue to properly survey and rate the Town’s structural fire suppression delivery system provided by Orange Lake Station #9. Information critical to accurate rate quotes on homeowner insurance premiums was corrected and made available to insurance companies.

**No Charge Post Office Boxes:**

*“Residents within the city limits of McIntosh qualify for the group E rate boxes because they meet all of the criteria of Domestic Mail Manual 508.4.6.2.”* Therefore, all McIntosh residents proving residency within the incorporated town limits will receive a post office box at no charge. See the McIntosh postmaster for details.

**Government and Town Officials:**

**Town Information:**

The Town of McIntosh, Florida is a municipal, political subdivision of the State of Florida, created in 1913 and organized under Chapter 6732 *Laws of Florida*. Accordingly, it is



controlled by the Florida Constitution and various Florida Statutes as well as its own local charter, ordinances, and policies. The Town of McIntosh, located midway between Ocala and Gainesville, is a one-square mile wide bedroom community maintaining its small-town atmosphere and changing relatively little since the 1930’s. The Town is only one of five incorporated municipal governments in Marion County, and the Town operates at the second lowest millage rate in the county. The 2010 Census

Officially lists the Town’s population at 452 people.



**Mayor and Council:**

The elected Mayor and Town Council are residents and electors of the Town and serve without compensation. All nominations and elections for the offices of Mayor and Town Council are conducted on a nonpartisan basis without regard for designation of political party affiliation. All citizens qualified by the Constitution and Laws of Florida to vote in the Town, who have resided continuously in McIntosh for two years prior to qualifying as a candidate, and who satisfy the requirements for registration prescribed by law, are qualified electors. The Town of McIntosh operates under a Council-Weak Mayor form of government. This was the original form of city government in America and is still widely used in small cities. In McIntosh, the Town Council has control over administration and operation of the Town and holds all lawful legislative powers and oversees the Town's \$596,321 budget. The Town Council is responsible for providing responsive and effective customer service addressing the needs of the citizens, facilitating open and honest communication while encouraging citizen participation, ensuring excellent stewardship and accountability of public funds, and preserving the Town's historic charm and quality of life. The Mayor is the head of Town government for all ceremonial and official purposes and is the agent for service of process and performs such other functions as prescribed by law, ordinance, or resolution. The upcoming 2011 election for the mayoral and three council member positions is planned for November. Four year terms held by Mayor McCollum and council positions held by Lee Deaderick, Thurman Kingsley, and Willie Hamilton expire in November 2011. Frank Ciotti and Eva Jo Callahan ran unopposed in November 2009 with terms expiring in 2013. The Town appreciates the dedication of all of its elected officials. The election of a new mayor and three council members will undoubtedly provide the Town with new ideas and problem solving capabilities.

**Town Attorney:**

The Town attorney serves as the chief legal advisor to the Town Council, Town officers, and agencies. The Town attorney assures that the Town is represented in all legal and contractual proceedings. Brent Baris has been serving in the chartered Town Attorney position since November 2008.

**Town Manager/Clerk:**

The office of Town Manager/Clerk has been held by Debbie Gonano for the past five years. The Town Clerk's official charter responsibilities are to give notice of and journalize Town Council meetings and perform other such duties as may be required by law, charter, ordinance, or council request. The position's management responsibilities include carrying the primary executive responsibility for the Town's municipal government organization and the administrative management and delivery of the Town's services, including water and solid waste programs; providing administrative support services to the citizens of the Town and Town Council members; advising the Mayor and Town Council on matters of Town policy and responsibility for implementing policies of the Town Council; directing and supervising the administration of all departments of the Town; administration of utility billing; preparation and management of the yearly budget and related budget message; overseeing the yearly audit; management of the capital improvement program, including processing and handling bids for municipal projects; overseeing the comprehensive record management program and archives; and design and maintenance of the Town website. The Town Manager is also responsible for safeguarding the Town's assets, investment management, ensuring cost-effectiveness, and providing accurate and timely financial support to the Town Council.

## Citizen Boards:

Additionally, the Town of McIntosh has established four citizen boards providing for citizen involvement in the important issues facing the Town. Citizen involvement in Town governance is critical to the future of the Town and to maintaining a consistent set of policies governing growth and development within Town borders.

1) The Code Enforcement Board's duties are to hear cases regarding violations of the Land Development Code and the Building Code, subpoena evidence and witnesses, take testimony under oath, and issue orders commanding actions necessary to bring code violations into compliance.

2) The Land Planning Agency/Board of Adjustment's duties are to advise the council on matters of zoning policy and legislation and to undertake the duties established by Florida Statutes pertaining to matters of local land planning, including requests for special exceptions and variances to the permitted uses and setbacks and deciding appeals made by the administrative officials in the enforcement of the code.

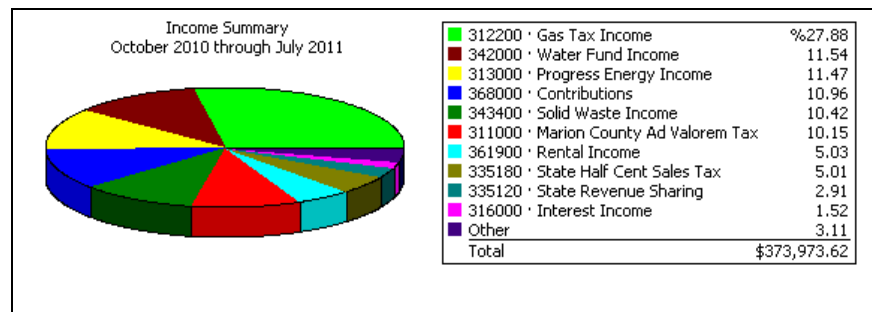
3) The Historic Preservation Committee grants Certificates of Appropriateness for development or demolition within the historic district and recommends changes to the historic provision of the Town's code.

4) The Tree Preservation Committee issues permits for the removal or destruction of those trees protected by the Town's Tree Ordinance and enforces the ordinance through fines.

## Finance:

### Revenues:

The general operating fund of the Town is used to record all financial resources and transactions. Governmental activities are largely supported by taxes and intergovernmental revenues. Over 73% of governmental operations rely on funding from tax-based and state revenue sharing sources. Total Town revenues in this proposed budget are projected at \$596,321 for the fiscal year ending in 2012, with \$200,000 in CDBG grants anticipated.



### **Sources of Revenue:**

#### ***Ninth cent, local option, and second local option gas taxes:***

The ninth-cent fuel tax is a levy of 1 cent and two local option gas taxes are levied at an additional 5 cents each on every net gallon of motor and diesel fuel sold within Marion County. The taxes are distributed to the Town of McIntosh according to allocation formulas authorized by ordinances passed by the Marion County Board of County Commissioners. Projected income from gas taxes are estimated in the amount of \$136,320, comprising

22.86% of expected revenues. The proceeds are restricted for use for transportation expenditures such as public transportation operations and maintenance; roadway and right-of-way maintenance and equipment; roadway and right-of-way drainage; street lighting, traffic signs, traffic engineering, signalization, and pavement markings; and debt service and current expenditures for transportation capital projects, including construction or reconstruction of roads and sidewalks.

***Franchise fees:***

The Town levies a franchise fee on purchases of electricity at the rate of .05995 which is assessed on all customer charges, energy charges, fuel charges, and gross receipts taxes sold within the Town corporate limits. Projected revenues from the Progress Energy franchise fees are expected in the amount of \$29,700 (4.98%) in the upcoming year.

***Utility service taxes:***

The Town levies a tax of 10% on purchases of electricity, liquefied petroleum gas, manufactured gas, propane gas, fuel oil, and water made within the Town corporate limits. Utility taxes expected from purchases made from Progress Energy are anticipated at \$31,500 (5.28% of budget). Taxes on propane sales are estimated at \$1,900 (.32%) and \$3,840 (.64%) is projected on water.

***Communications services taxes (CST):***

The communications services tax is imposed on retail sales of communications services which originate and terminate in the State of Florida, including telecommunications, cable, direct-to-home satellite, and related services, including voice, data, audio, video, or any other information or signals that are transmitted by any medium. McIntosh imposes a levy of 1.3% on such services and proceeds of CST taxes are anticipated to be \$6,600 (1.11% of the budget) and are unrestricted for any public purpose.

***State revenue sharing:***

The state revenue sharing program was enacted by the State Legislature to ensure a minimum level of revenue equality for local governments. Currently, the basis for the distribution of these revenue-sharing distributions to McIntosh is 70.98% from sales tax and 29.02% from fuel taxes and is expected to total \$16,334 (2.74%). The fuel tax portion of the revenue sharing distribution is restricted for use of transportation-related expenditures.

***Local government half-cent sales tax program:***

Authorized in 1982, the half-cent sales tax program generates the largest amount of revenue for local governments among the state-shared revenue sources authorized by the Florida Legislature. The program distributes a portion of state sales tax revenue and CST revenue to McIntosh through allocation formulas. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing McIntosh with expected additional revenues of \$22,200 (3.72%) for local programs.

***Water billing:***

Monthly water billing rates are set by the Town on a graduated scale starting at \$9.00 for the first 5,000 gallons of water used, plus \$.75 for each additional 1,000 gallons up to 10,000 gallons. Usage in excess of 10,000 gallons is billed at the rate of \$1.00/gallon. A \$5.00 late payment fee is assessed by the Town for each payment received after the 20<sup>th</sup> of the month, and service fees and reconnection fees of \$10.00 are charged, as are other miscellaneous fees, as required. Projected income of \$41,580 (representing 6.98% of the budget) is expected for fiscal year end 2012.

**Streets – service income:**

The yearly State Highway Lighting, Maintenance, and Compensation Agreement authorizes and compensates the Town for maintaining functional street lighting within the Town incorporated limits and the state anticipates reimbursing the Town \$2,818 (.47%) next year.

**Solid waste income:**

Garbage rates are charged and billed by the Town to residential customers at \$15.13/month and back door residential customers (residents requiring assistance) are charged \$17.00/month. Small businesses are charged a monthly rate of \$19.00/month. Revenues from solid waste are expected to total \$42,600 (7.15%) in the upcoming year.

**Property (Ad Valorem) taxes:**

Property tax values for all real estate have been established as of January 1, which is the date of lien, for the upcoming fiscal year starting October 1, 2010. The just property tax values are based on 2010 sales. Property tax revenues to be recognized for the 2011-2012 fiscal year expected in the amount of \$39,653 (6.65% of budget) will be levied in October 2011. All individual property taxes will be due and payable on November 1, 2011 or as soon as the assessment roll is certified and delivered to the Marion County Tax Collector. Taxpayer discounts will be allowed for early payment at the rate of 4% in November, 3% in December, 2% in January, and 1% in February. Taxes paid by property owners in March are paid without a discount allowance. All unpaid taxes will become delinquent as of April 1, 2012. Virtually all unpaid taxes will be collected via the sale of tax certificates on or before June 1, 2012.

**Other income:**

Rounding out revenues collected are projected rental income of \$15,971 (2.68%); and income from miscellaneous sources, including licenses, site plans, fines, and cable franchise fees expected to be \$3,138 (.52%). Additionally, expected interest income of \$2,167 (.36%) has been conservatively estimated from investments held at Florida Citizens, Regions Bank, the State Board of Administration pool, and Wells Fargo Bank.

**Debit/Credit Card Payments:**

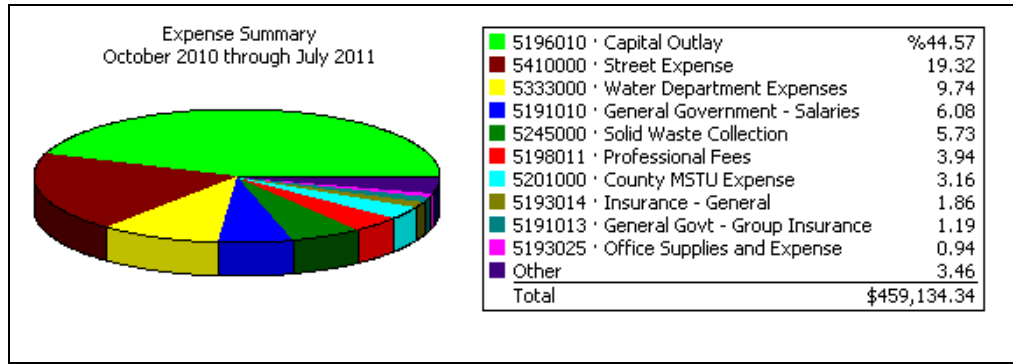
In November 2008, the Town Council unanimously voted to allow acceptance of revenues from debit and credit card payments for municipal utility and other miscellaneous receipts. Additionally, the Town has set up a recurring payment program allowing utility charges to automatically post to a debit or credit card each month. Interested utility customers can complete and submit an Authorization for Recurring Debit/Credit Card Charge(s) form to qualify.

**State Board of Administration (SBA) Pool:**

In November 2007, State Board of Administration (SBA) problems involving impaired investments lead to financial distress, and the entirety of the pool's assets were frozen. Funds which were not allowed to be withdrawn were restricted for exclusive use of the Street Department. This remaining restricted SBA Trust LGIP B has paid no interest income since October 2007 and distributes funds to participants as the funds become available. To date, reported SBA Trust LGIP B fund recognized losses are \$2,487.

**Expenses:**

Total operating expenditures in this proposed budget are \$596,321 for the fiscal year ending in September 2012. Total general expenditures are projected at \$227,547, comprising 38.16% of the budget. General water fund and street expenses are estimated at \$57,207 (9.59%) and \$111,567 (18.71%) respectively. Offsetting CDBG Special Grant Fund income of \$200,000 is 33.54% of grant fund expense recorded in the same amount. The Capital Improvement Program (CIP), described in *This Year's Accomplishments* above, has



allocated \$62,827 (10.54%) of this year's total budget towards capital outlay projects and allocations will be split into various capital outlay or other projects at the discretion of the Council.

**Marion County MSTU and MSBU Taxes:**

In addition to general fund ad valorem taxes, the Marion County Board of County Commissioners has passed the following MSTU (Municipal Service Taxing Unit) and MSBU (Municipal Service Benefit Unit) taxes totaling an estimated \$110,927 and assessed to the Town of McIntosh and its property owners:

1) MSTU for Fire Rescue and Emergency Medical Service estimated in the amount of \$13,601 – A Marion County MSTU Fire Rescue tax in the amount of \$13,601 will be reimbursed to the Town by property owners through a continued increase in the Town's millage rate which increased beginning with the 2008 rate. Following a threat from Marion County in 2009 to discontinue fire and rescue service, McIntosh entered into a renewable yearly Interlocal Agreement (ILA) with Marion County. Although Town officials believe that the Town pays a disproportionately higher share of taxes for the actual service the county provides, renewal of the ILA for next year will again cause a shift in property taxes projected in the same amount from the county to the Town for the upcoming fiscal year, maintaining the Town's millage rate at the increased rollback rate of 2.2988 mills (up from .8681 for the fiscal year 2007-2008).

2) MSBU tax in the amount of \$57,136 for Fire Rescue – For the last five consecutive years, the MSBU assessment tax paid by Marion County taxpayers cost each property owner an additional \$165.99 per residential structure; therefore, the Town budget has no provision for this expense. The County's assessment amount will remain unchanged for the fifth successive year, and property owners will see this separate tax on their tax bills.

3) MSTU for Law Enforcement in the amount of \$40,190 – The Town has not entered into an Interlocal Agreement (ILA) with Marion County and has not made payment for Municipal Service Taxing Unit (MSTU) taxes for Sheriff's services for the years ending in 2007 through 2011 in the amounts of \$51,115, \$44,126, \$48,244, \$44,786, and \$42,920 respectively. Additionally, the Sheriff's MSTU tax for the upcoming year ending in 2012 is estimated at \$40,190; however, similarly no budget allocation has been made for this disputed tax.

## **Budget Summary:**

### **Legal Compliance – Budget:**

In accordance with the Town Charter budget calendar provisions, a proposed operating budget has been presented prior to August 1 for the fiscal year commencing October 1, 2011. The operating budget includes proposed expenditures and the means of financing them. A preliminary hearing will be conducted on September 15 and the final budget public hearing will be held on September 29 to present the taxpayers with the proposed budget and tax millage rate and to obtain taxpayer comments. Prior to September 30, the Charter calls for the budget to be legally enacted by the Town Council through passage of a resolution. Any revision that alters the total expenditures of any fund or transfers budgeted amounts between departments within any fund must be approved by the Town Council. The budget for the General Fund will be adopted on a basis consistent with generally accepted accounting principles (GAAP).

### **Town Manager's Summary:**

It has been my pleasure to prepare this budget for you. This submittal meets stated goals, objectives, and policies while providing for general needs. I want to extend thanks to the Mayor and the Town Council for their dedication to overseeing the Town's financial well being and establishing a fiscally responsible financial management policy which serves as the cornerstone of the 2011-2012 Budget. The proposed budget continues to fund a financially sound Town government with the collection of sufficient revenues to maintain Town programs and services. From an overall perspective, we are on schedule with the budget approval process. To summarize, the proposed budget for the fiscal year ended September 30, 2012 is balanced and ready for citizen examination, Town Council scrutiny, and appropriate revision, if necessary. With availability of information dealing with the budgeting process on its website, advertised Town council meetings, direct mailing, and other measures utilized to keep the residents well informed of the annual budgeting process, it is recommended that the Town of McIntosh's budget be adopted on or before the thirtieth day of September, as authorized in the Town Charter. We look forward to another successful year.

Respectfully submitted,

*Debbie Gonano*  
Town Manager/Clerk



# ANNUAL BUDGET & BUDGET MESSAGE

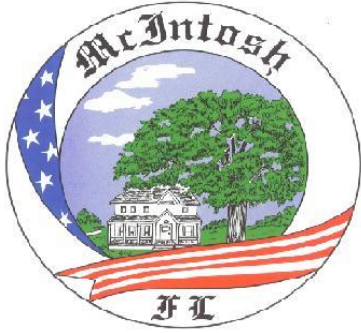
## Fiscal Year 2011/2012

**The Town of McIntosh has tentatively adopted a budget for the fiscal year 2011-2012. A public hearing to make a FINAL DECISION on the budget AND TAXES will be held on Thursday, September 29, 2011 at 7:00 pm at the Civic Center, 5835 Avenue F, McIntosh, Florida.**

<i>Town of McIntosh</i>		EXHIBIT "A"	
TENTATIVE BUDGET			
FISCAL YEAR 2011-2012			
The proposed operating budget expenditures of the Town of McIntosh are 49% more than last year's total operating expenditures.			
2.2988 MILLAGE RATE			
<b>GENERAL FUND:</b>			
<b>PROPOSED REVENUES</b>		<b>ESTIMATED EXPENDITURES</b>	
<b>TAXES:</b>		<b>GENERAL EXPENSES:</b>	
Ad Valorem Taxes	39653	CDBG Grant Administration & Housing	200000
<b>FRANCHISE FEES:</b>		Capital Outlay	60427
Progress Energy Corp	29700	Solid Waste Collection	35400
Cable TV	48	General Government Salaries	32958
<b>UTILITY TAXES:</b>		Taxes (including MSTU tax)	17822
Progress Energy Corp	31500	Professional Fees	19500
Communications Services Tax (CST)	6600	Insurance	18040
Municipal Utility Tax	5740	Debt Service Expenditures (MHP)	13562
<b>STATE AND COUNTY SHARED TAXES:</b>		Office Supplies and Expense	6970
Gas Tax	136320	Utilities	6780
Sales Tax	22200	Parks and Recreation	3900
<b>SPECIAL REVENUE FUND:</b>		Delection Expense	2000
CDBG Grant Fund	200000	Employee Benefits	1895
<b>MISCELLANEOUS REVENUE:</b>		General Repairs and Maintenance	1800
Solid Waste Income	42600	Vehicle Expense	1500
Water Fund Income	41580	Legal Notice Advertising	1350
Clinic Rental Income	7200	Miscellaneous Expense	1200
Warehouse Rental Income	5771	Professional Development	1200
Streets Service Income	2818	Municipal Codification Expense	1000
Interest Income	2167	Pest Control	243
Civic Center Rental Income	1800	<b>Total General Expenses:</b>	<b>427547</b>
Miscellaneous Revenue	1470	<b>WATER DEPARTMENT EXPENSES:</b>	
Roadshow Motors Rental Income	1200	Repairs and Maintenance	19381
<b>Total Income:</b>	<b>596321</b>	Salaries	13208
<b>ESTIMATED BEGINNING FUND BALANCES:</b>		Professional Fees	9000
Streets	451254	Utilities	7020
Unrestricted	-43276	Insurance	4209
<b>TOTAL REVENUES AND FUND BALANCES:</b>	<b>1004299</b>	Miscellaneous	2620
		FICA	1010
		Employee Benefits	759
		<b>Total Water Fund Expenses:</b>	<b>57207</b>
		<b>STREET EXPENSES:</b>	
		Salaries	53332
		Repairs and Maintenance	14720
		Insurance	15624
		Utilities	13200
		Tree Expense	5000
		FICA	4079
		Employee Benefits	2812
		Capital Outlay	2800
		<b>Total Street Expenses:</b>	<b>111567</b>
		<b>Total Estimated Expenditures and Disbursements:</b>	
		<b>596321</b>	
		<b>ESTIMATED ENDING FUND BALANCES:</b>	
		Streets	451254
		Unrestricted	-43276
		<b>TOTAL EXPENDITURES AND FUND BALANCES</b>	<b>1004299</b>

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD

Account Built:  
September 15, 2011

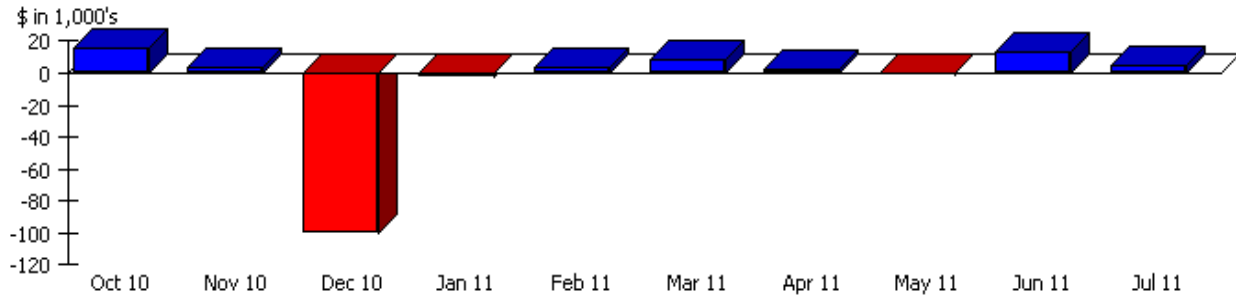


**ANNUAL BUDGET & BUDGET MESSAGE**  
 Fiscal Year 2011/2012

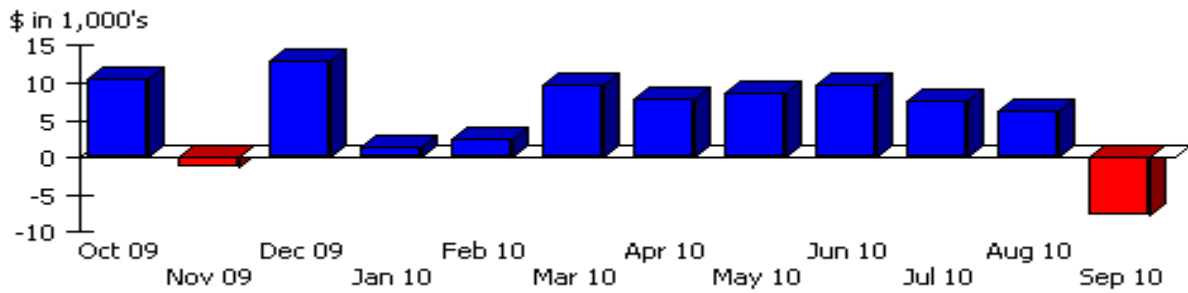
**Budget vs. Actual by Month**

■ Favorable  
 ■ Unfavorable

**October 1, 2010—July 31, 2011**  
 (Current Year)



**October 1, 2009—September 30, 2010**  
 (Last Year)



Prepared by Debbie Gonano, Town Manager/Clerk





## ANNUAL BUDGET & BUDGET MESSAGE

### Fiscal Year 2011/2012

#### Revenues & Expenditures Budget vs. Actual October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>311000 • Marion County Ad Valorem Tax</b>				
311001 • Ad Valorem Tax	37,940.68	35,400.00	2,540.68	107.2%
311002 • Ad Valorem Interest Income	1.78	0.00	1.78	100.0%
<b>Total 311000 • Marion County Ad Valorem Tax</b>	<b>37,942.46</b>	<b>35,400.00</b>	<b>2,542.46</b>	<b>107.2%</b>
<b>312200 • Gas Tax Income</b>				
312300 • Ninth Cent Gas Tax - Marion Cty	9,999.16	10,350.00	-350.84	96.6%
312400 • Local Option Gas Tax	54,001.19	57,600.00	-3,598.81	93.8%
312500 • Second Local Option Gas Tax	40,272.15	41,000.00	-727.85	98.2%
<b>Total 312200 • Gas Tax Income</b>	<b>104,272.50</b>	<b>108,950.00</b>	<b>-4,677.50</b>	<b>95.7%</b>
<b>313000 • Progress Energy Income</b>				
313100 • Progress Energy Franchise Fee	19,364.34	21,600.00	-2,235.66	89.6%
313200 • Progress Energy - Utility Tax	23,526.36	20,700.00	2,826.36	113.7%
<b>Total 313000 • Progress Energy Income</b>	<b>42,890.70</b>	<b>42,300.00</b>	<b>590.70</b>	<b>101.4%</b>
313400 • Utility Tax - Propane Gas	902.40			
313500 • Cable Franchise Fee - Communicom	30.15	40.00	-9.85	75.4%
315000 • Communications Services Tax	5,433.35	5,300.00	133.35	102.5%
316000 • Interest Income	5,684.72	5,843.00	-158.28	97.3%
321000 • Licenses, Permits & Site Plans	1,093.99	1,250.00	-156.01	87.5%
335120 • State Revenue Sharing	10,889.52	12,000.00	-1,110.48	90.7%
335150 • Alcoholic Beverage License Fee	0.00	0.00	0.00	0.0%
335180 • State Half Cent Sales Tax	18,720.32	19,000.00	-279.68	98.5%
<b>342000 • Water Fund Income</b>				
343000 • Water Billing	37,475.21	24,300.00	13,175.21	154.2%
343100 • Municipal Utility Tax	3,645.38	2,475.00	1,170.38	147.3%
343110 • Late Payment and Other Income	2,017.50	1,750.00	267.50	115.3%
<b>Total 342000 • Water Fund Income</b>	<b>43,138.09</b>	<b>28,525.00</b>	<b>14,613.09</b>	<b>151.2%</b>
343200 • Streets - Service Income	2,736.29	2,736.00	0.29	100.0%
343400 • Solid Waste Income	38,978.59	35,000.00	3,978.59	111.4%
359000 • Fines & Forfeitures Income	0.00	0.00	0.00	0.0%
<b>361900 • Rental Income</b>				
362000 • School Rental Income	0.00	10.00	-10.00	0.0%
362100 • Warehouse Rental Income	4,856.89	4,965.00	-108.11	97.8%
362200 • Civic Center Rental	1,650.00	1,300.00	350.00	126.9%
362300 • Clinic Rental Income	6,600.00	6,000.00	600.00	110.0%
362400 • Fire House Rental Income	2,000.00	2,000.00	0.00	100.0%
362500 • Roadshow Motors Rental Income	1,700.00	2,000.00	-300.00	85.0%
362600 • MHP Rental Income	1,806.45			
362700 • Store Rental	200.00			
<b>Total 361900 • Rental Income</b>	<b>18,813.34</b>	<b>16,275.00</b>	<b>2,538.34</b>	<b>115.6%</b>
368000 • Contributions	41,000.00			
369000 • Miscellaneous Income	1,447.20	50.00	1,397.20	2,894.4%
369100 • FEMA Income	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>373,973.62</b>	<b>312,669.00</b>	<b>61,304.62</b>	<b>119.6%</b>

Prepared by Debbie Gonano, Town Manager/Clerk



## ANNUAL BUDGET & BUDGET MESSAGE

### Fiscal Year 2011/2012

### Revenues & Expenditures Budget vs. Actual October 2010 through July 2011

	Oct '10 - Jul '11	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
5191010 • General Government - Salaries	27,892.48	29,475.00	-1,582.52	94.6%
5191011 • General Government - FICA	2,133.75	2,255.00	-121.25	94.6%
5191012 • General Govt - Defined Cont.	1,603.82	1,695.00	-91.18	94.6%
5191013 • General Govt - Group Insurance	5,451.00	5,450.00	1.00	100.0%
5193012 • Telephone, Internet, & Website	1,546.00	1,300.00	246.00	118.9%
5193013 • Utilities - General	3,288.94	2,340.00	948.94	140.6%
5193014 • Insurance - General	8,546.09	9,625.00	-1,078.91	88.8%
5193015 • Repairs & Maintenance - General	1,107.46	2,500.00	-1,392.54	44.3%
5193016 • Office Rent Expense	0.00	0.00	0.00	0.0%
5193019 • Miscellaneous	754.96	1,270.00	-515.04	59.4%
5193022 • Election Expense	0.00	0.00	0.00	0.0%
5193024 • Pest & Animal Control	255.00	250.00	5.00	102.0%
<b>5193025 • Office Supplies and Expense</b>				
5193026 • Office Expense - Cleaning	930.00	1,000.00	-70.00	93.0%
5193027 • Office Expense - Postage	777.54	1,000.00	-222.46	77.8%
5193028 • Office Expense - Supplies	2,525.46	3,500.00	-974.54	72.2%
5193030 • Office Expense - Bank Charges	98.16	200.00	-101.84	49.1%
<b>Total 5193025 • Office Supplies and Expense</b>	<b>4,331.16</b>	<b>5,700.00</b>	<b>-1,368.84</b>	<b>76.0%</b>
5193033 • Legal Notice Advertising	1,322.06	1,000.00	322.06	132.2%
<b>5196010 • Capital Outlay</b>				
5196011 • Capital Outlay - General	2,350.44	6,883.00	-4,532.56	34.1%
5196012 • Capital Outlay - Civic Center	31,427.32	40,000.00	-8,572.68	78.6%
5196013 • Capital Outlay - Parks & Rec	6,516.43	6,883.00	-366.57	94.7%
5196014 • Capital Outlay-Computer/Office	0.00	0.00	0.00	0.0%
5196015 • Capital Outlay - 20952 9th St.	164,356.60	14,500.00	149,856.60	1,133.5%
<b>Total 5196010 • Capital Outlay</b>	<b>204,650.79</b>	<b>68,266.00</b>	<b>136,384.79</b>	<b>299.8%</b>
<b>5198011 • Professional Fees</b>				
5198014 • Attorney	7,430.54	7,900.00	-469.46	94.1%
5198016 • Auditor	7,500.00	7,500.00	0.00	100.0%
5198018 • Land Planning	0.00	7,500.00	-7,500.00	0.0%
5198022 • Site Plan/Code Enforcement	2,220.00	2,700.00	-480.00	82.2%
5198024 • Municipal Codification Expense	947.62	1,500.00	-552.38	63.2%
<b>Total 5198011 • Professional Fees</b>	<b>18,098.16</b>	<b>27,100.00</b>	<b>-9,001.84</b>	<b>66.8%</b>
<b>5201000 • County MSTU Expense</b>				
5210000 • Law Enforcement	0.00	0.00	0.00	0.0%
5220000 • Fire Rescue Services	14,525.00	14,525.00	0.00	100.0%
<b>Total 5201000 • County MSTU Expense</b>	<b>14,525.00</b>	<b>14,525.00</b>	<b>0.00</b>	<b>100.0%</b>

Prepared by Debbie Gonano, Town Manager/Clerk



## ANNUAL BUDGET & BUDGET MESSAGE

### Fiscal Year 2011/2012

#### Revenues & Expenditures Budget vs. Actual October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget
5223000 · Vehicle Expense	1,078.30	1,100.00	-21.70	98.0%
5245000 · Solid Waste Collection	26,328.32	24,485.00	1,843.32	107.5%
5250000 · Parks & Recreation	1,194.94	2,750.00	-1,555.06	43.5%
5270000 · Property Tax Expense	1,608.04	2,400.00	-791.96	67.0%
5275000 · Professional Development	0.00	1,000.00	-1,000.00	0.0%
5280000 · Citizen Board Committee Expense				
5280002 · Board of Adjustment Expense	0.00	0.00	0.00	0.0%
5280004 · Code Enforcement Board Expen...	0.00	0.00	0.00	0.0%
5280006 · Historic Committee Expense	0.00	0.00	0.00	0.0%
5280008 · Land Planning Agency Expense	0.00	0.00	0.00	0.0%
<b>Total 5280000 · Citizen Board Committee Ex...</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
5333000 · Water Department Expenses				
5330002 · Water Dept - Capital Outlay	0.00	0.00	0.00	0.0%
5330004 · Water Dept - Defined Cont.	682.85	695.00	-12.15	98.3%
5330005 · Water Dept - Group Insurance	1,929.60	1,930.00	-0.40	100.0%
5330008 · Water Dept - Insurance	1,949.11	2,200.00	-250.89	88.6%
5330009 · Water Dept - Maint. Agreement	6,401.36	6,401.00	0.36	100.0%
5330010 · Water Dept - Miscellaneous	2,373.90	2,140.00	233.90	110.9%
5330012 · Water Dept - Payroll	11,875.75	11,808.00	67.75	100.6%
5333014 · Water Dept - FICA	908.51	904.00	4.51	100.5%
5330016 · Water Dept - Water Operator Fee	4,350.00	4,000.00	350.00	108.8%
5330018 · Water Dept - Repairs & Maint.	985.68	2,500.00	-1,514.32	39.4%
5330020 · Water Dept - Supplies	5,774.47	5,250.00	524.47	110.0%
5330022 · Water Dept - Uniforms	60.00	60.00	0.00	100.0%
5330024 · Water Dept - Utilities	6,821.17	6,520.00	301.17	104.6%
5330026 · Water Dept - Vehicle Expense	584.68	700.00	-115.32	83.5%
<b>Total 5333000 · Water Department Expenses</b>	<b>44,697.08</b>	<b>45,108.00</b>	<b>-410.92</b>	<b>99.1%</b>
5410000 · Street Expense				
5410002 · Streets - Capital Outlay	0.00	0.00	0.00	0.0%
5410004 · Streets - Defined Cont.	2,387.40	2,512.00	-124.60	95.0%
5410005 · Streets - Group Insurance	5,824.10	5,820.00	4.10	100.1%
5410006 · Streets - Insurance	8,326.90	6,000.00	2,326.90	138.8%
5410008 · Streets - Payroll	45,345.09	49,122.00	-3,776.91	92.3%
5410010 · Streets - FICA	3,468.90	3,758.00	-289.10	92.3%
5410012 · Streets - Professional Fees	0.00	0.00	0.00	0.0%
5410013 · Streets - Rent	0.00	0.00	0.00	0.0%
5410014 · Streets - Repairs & Maint.	3,499.50	9,750.00	-6,250.50	35.9%
5410016 · Streets - Supplies	4,094.52	4,500.00	-405.48	91.0%
5410017 · Streets - Tree Expense	4,800.00	3,750.00	1,050.00	128.0%
5410018 · Streets - Uniforms	240.00	240.00	0.00	100.0%
5410020 · Streets - Utilities	9,857.57	10,350.00	-492.43	95.2%
5410022 · Streets - Vehicle Expense	877.01	1,125.00	-247.99	78.0%
<b>Total 5410000 · Street Expense</b>	<b>88,720.99</b>	<b>96,927.00</b>	<b>-8,206.01</b>	<b>91.5%</b>
<b>Total Expense</b>	<b>459,134.34</b>	<b>346,521.00</b>	<b>112,613.34</b>	<b>132.5%</b>
<b>Net Income</b>	<b>-85,160.72</b>	<b>-33,852.00</b>	<b>-51,308.72</b>	<b>251.6%</b>



# ANNUAL BUDGET & BUDGET MESSAGE

## Fiscal Year 2011/2012

### Budget vs. Actual by Account

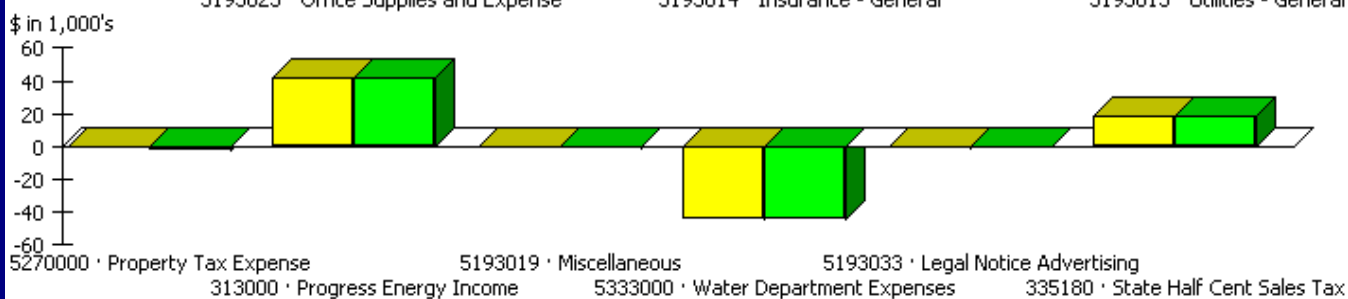
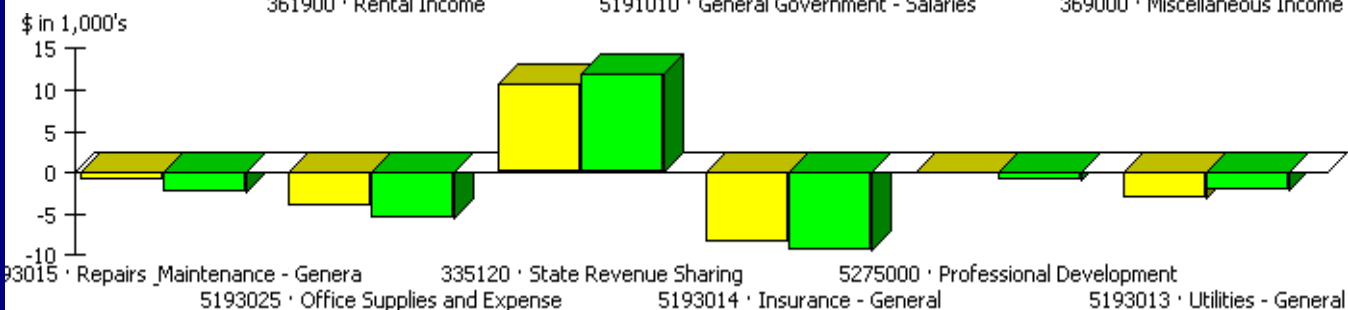
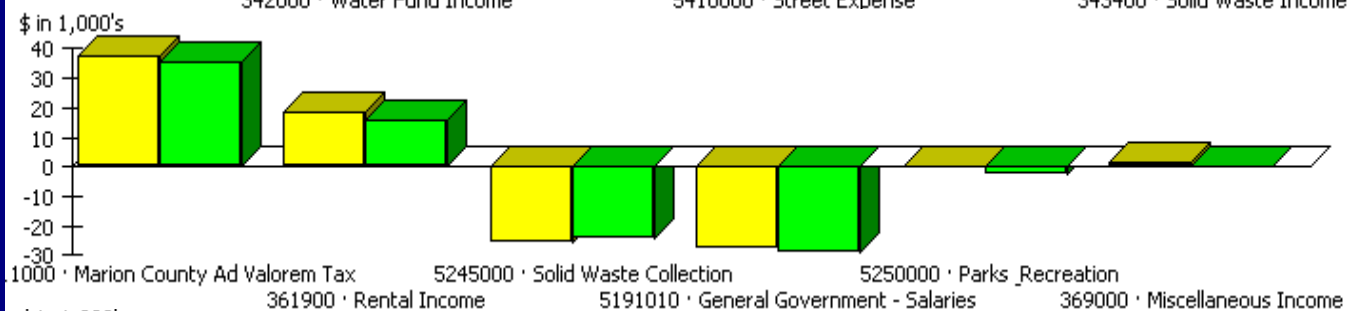
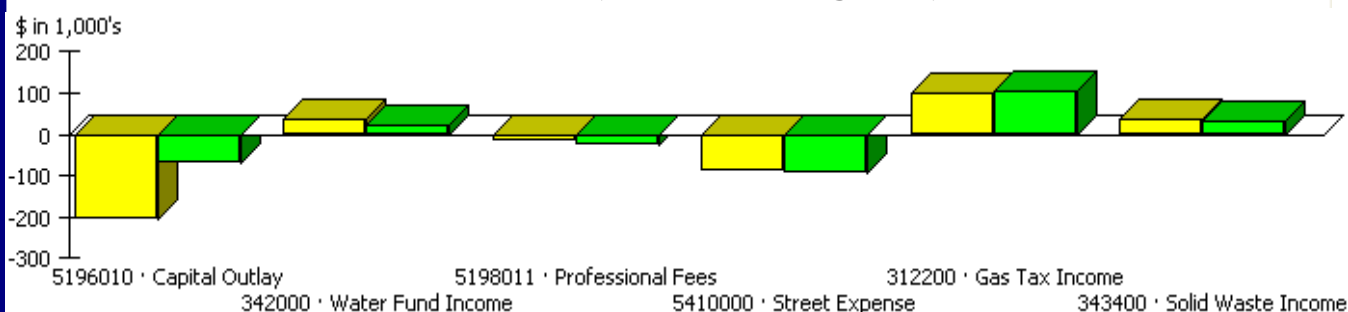
*(Presented in Budget Difference Order)*

Income Accounts (Above the Line)

Expense Accounts (Below the Line)

### October 1, 2010–July 31, 2011

Actual  
Budget





# ANNUAL BUDGET & BUDGET MESSAGE

## Fiscal Year 2011/2012

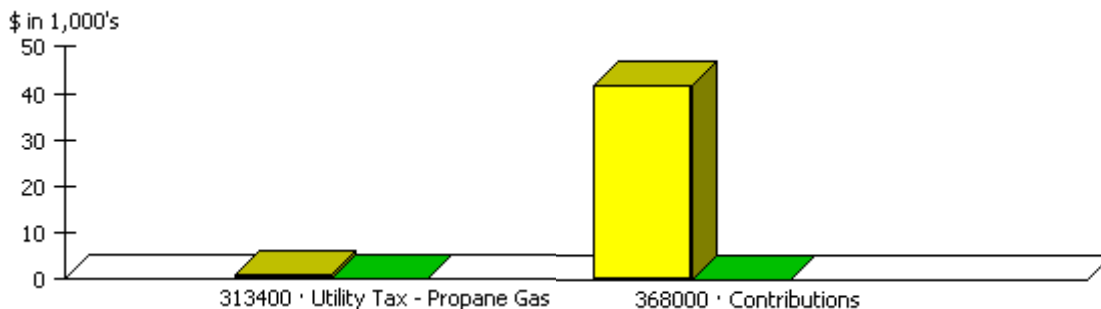
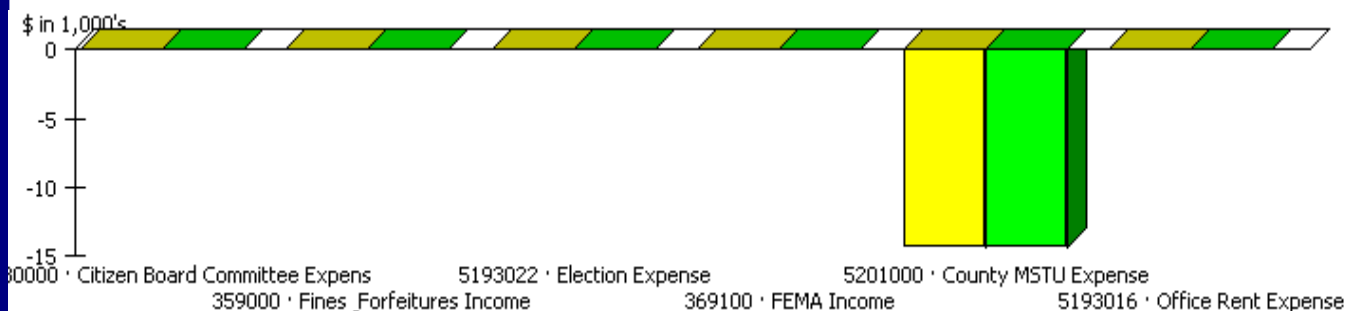
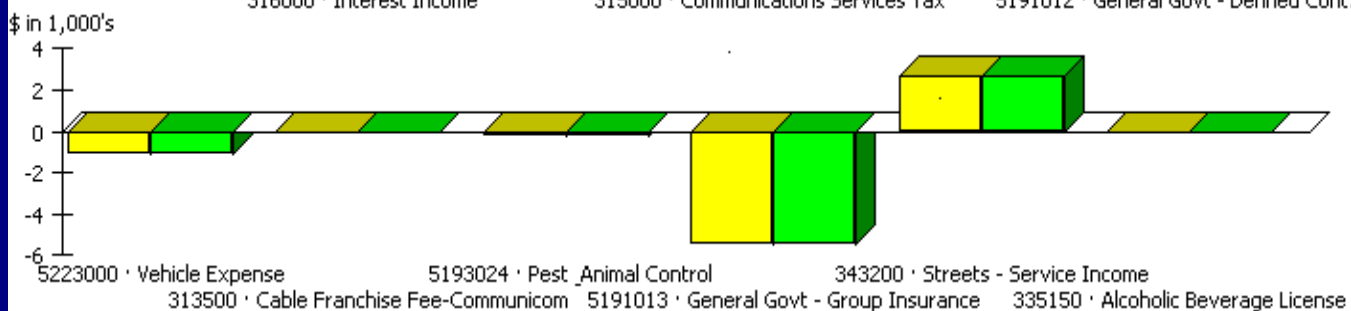
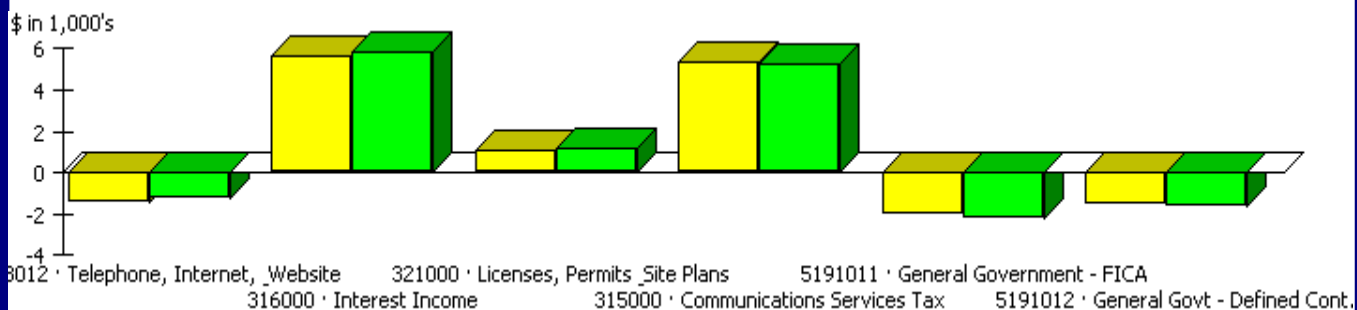
### Budget vs. Actual by Account

Actual  
Budget

Income

Expense

October 1, 2010–July 31, 2011



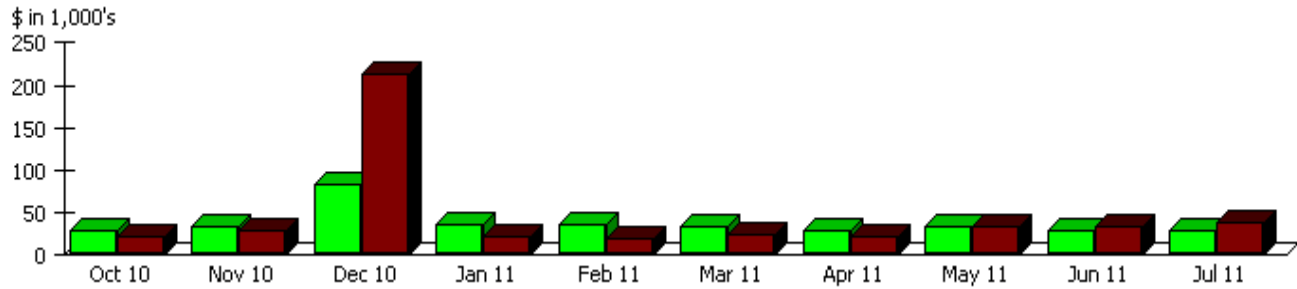


**ANNUAL BUDGET & BUDGET MESSAGE**  
 Fiscal Year 2011/2012

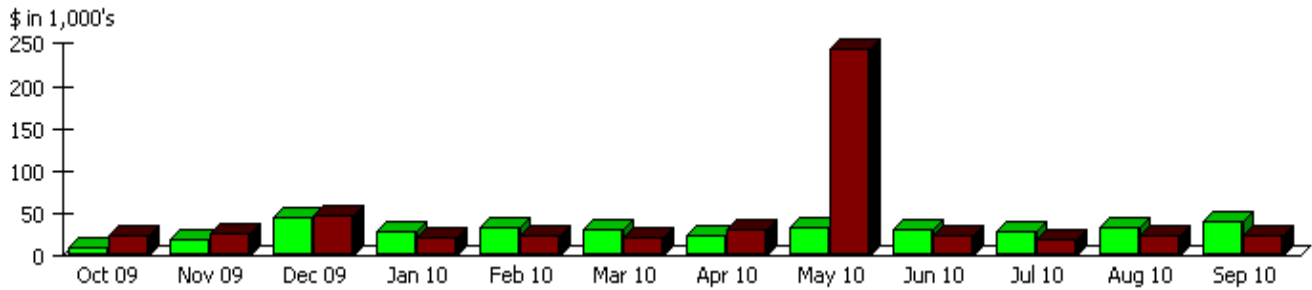
**Revenues & Expenditures by Month**

Income  
 Expense

**October 1, 2010—July 31, 2011**  
 (Current Year)



**October 1, 2009– September 30, 2010**  
 (Last Year)



Prepared by Debbie Gonano, Town Manager/Clerk



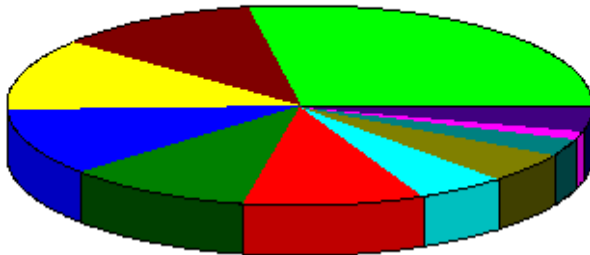
**ANNUAL BUDGET & BUDGET MESSAGE**  
**Fiscal Year 2011/2012**

**Where the Money Comes From by Source**

**October 1, 2010—July 31, 2011**

(Current Year)

Income Summary  
 October 2010 through July 2011

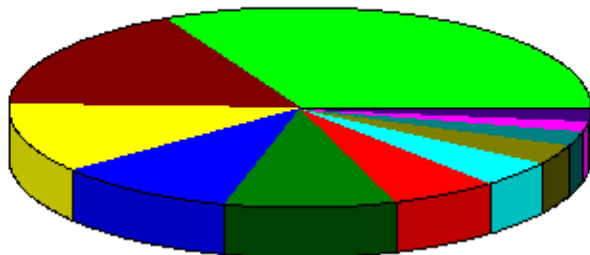


312200 · Gas Tax Income	%27.88
342000 · Water Fund Income	11.54
313000 · Progress Energy Income	11.47
368000 · Contributions	10.96
343400 · Solid Waste Income	10.42
311000 · Marion County Ad Valorem Tax	10.15
361900 · Rental Income	5.03
335180 · State Half Cent Sales Tax	5.01
335120 · State Revenue Sharing	2.91
316000 · Interest Income	1.52
Other	3.11
<b>Total</b>	<b>\$373,973.62</b>

**October 1, 2009—September 30, 2010**

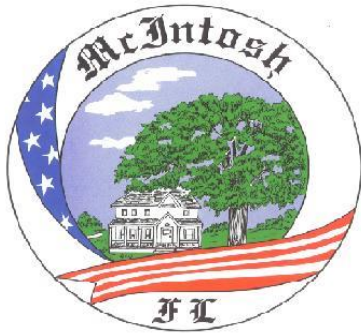
(Last Year)

Income Summary  
 October 2009 through September 2010



312200 · Gas Tax Income	%32.67
313000 · Progress Energy Income	16.93
343400 · Solid Waste Income	11.38
311000 · Marion County Ad Valorem Tax	10.16
342000 · Water Fund Income	9.69
335180 · State Half Cent Sales Tax	6.18
335120 · State Revenue Sharing	4.41
361900 · Rental Income	3.20
316000 · Interest Income	2.50
315000 · Communications Services Tax	1.78
Other	1.09
<b>Total</b>	<b>\$372,399.58</b>

Prepared by Debbie Gonano, Town Manager/Clerk



## ANNUAL BUDGET & BUDGET MESSAGE

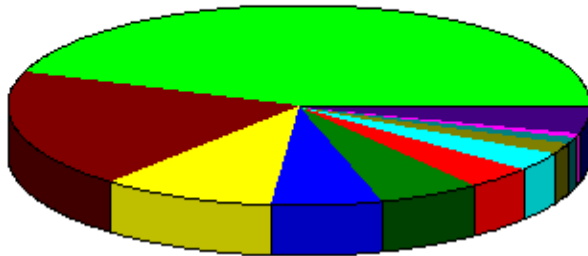
Fiscal Year 2011/2012

### Where the Money Goes by Account

#### October 1, 2010—July 31, 2011

(Current Year)

Expense Summary  
October 2010 through July 2011



5196010 · Capital Outlay	%44.57
5410000 · Street Expense	19.32
5333000 · Water Department Expenses	9.74
5191010 · General Government - Salaries	6.08
5245000 · Solid Waste Collection	5.73
5198011 · Professional Fees	3.94
5201000 · County MSTU Expense	3.16
5193014 · Insurance - General	1.86
5191013 · General Govt - Group Insurance	1.19
5193025 · Office Supplies and Expense	0.94
Other	3.46
<b>Total</b>	<b>\$459,134.34</b>

#### October 1, 2009—September 30, 2010

(Last Year)

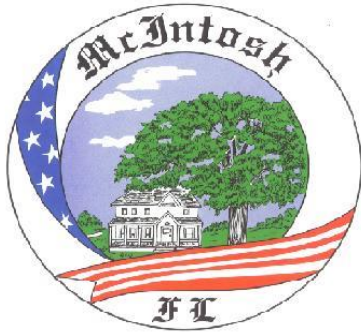
Expense Summary  
October 2009 through September 2010



5196010 · Capital Outlay	%45.33
5410000 · Street Expense	19.95
5333000 · Water Department Expenses	9.96
5191010 · General Government - Salaries	5.71
5245000 · Solid Waste Collection	5.46
5198011 · Professional Fees	3.81
5201000 · County MSTU Expense	2.96
5193014 · Insurance - General	1.43
5191013 · General Govt - Group Insurance	1.14
5193025 · Office Supplies and Expense	0.86
Other	3.40
<b>Total</b>	<b>\$538,497.73</b>

Prepared by Debbie Gonano, Town Manager/Clerk



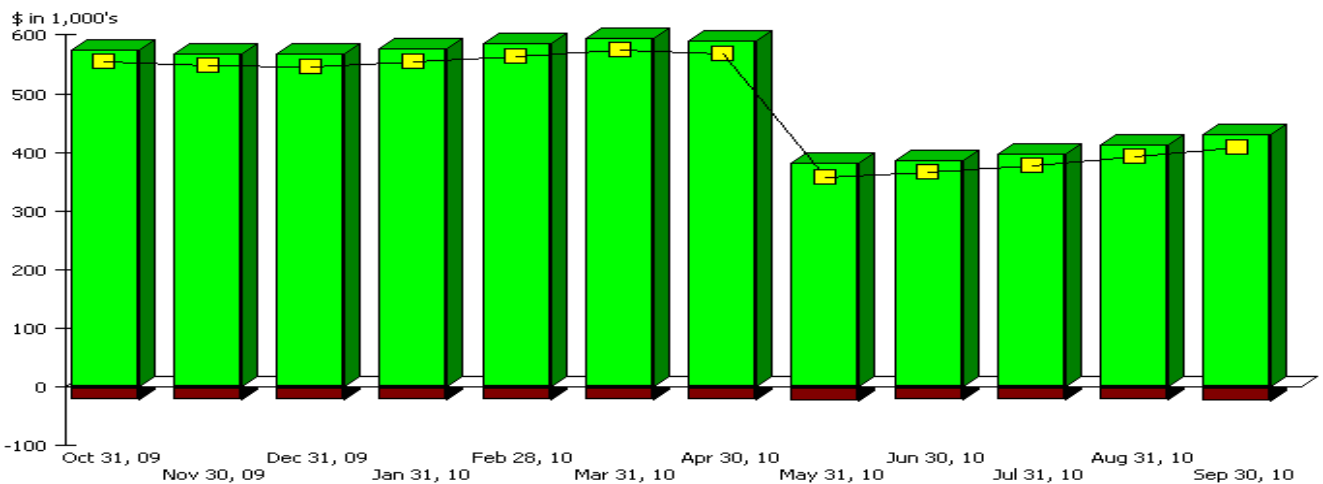
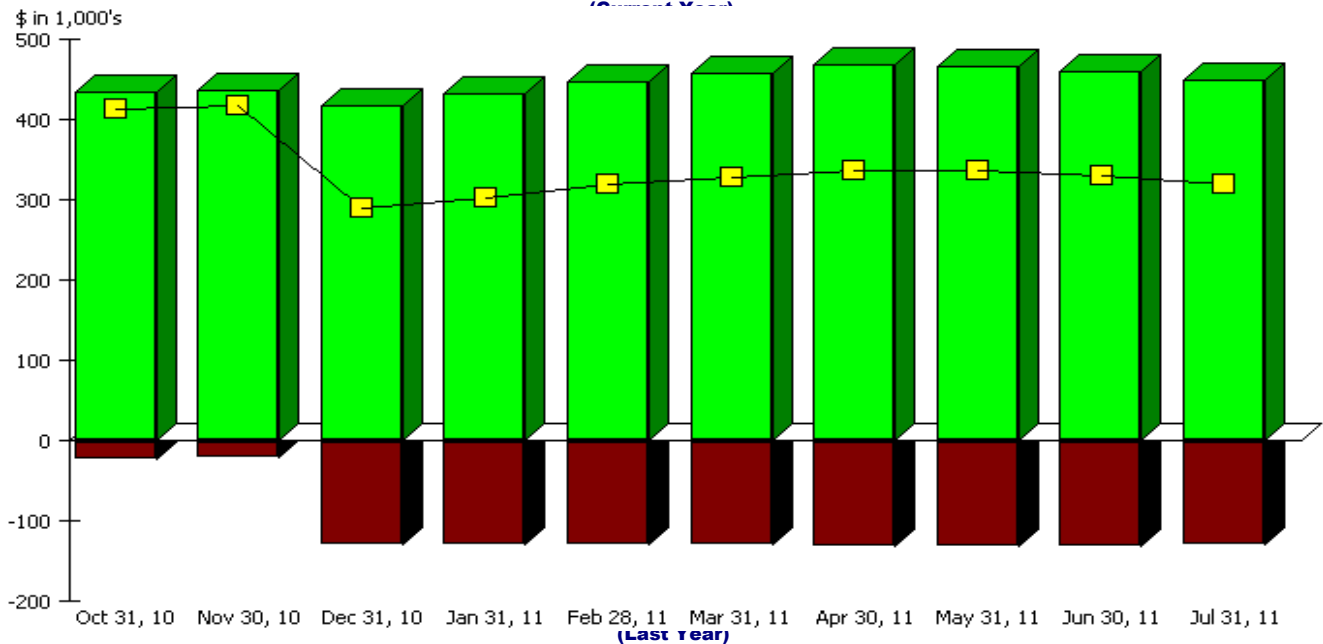


**ANNUAL BUDGET & BUDGET MESSAGE**  
 Fiscal Year 2011/2012

**Fund Balance by Month**



**October 1, 2010—July 31, 2011**



Prepared by Debbie Gonano, Town Manager/Clerk



## ANNUAL BUDGET & BUDGET MESSAGE

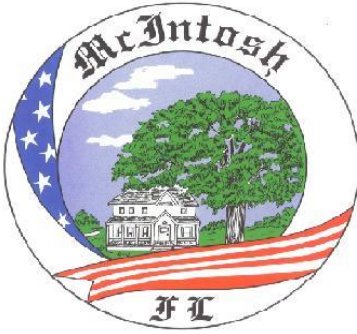
Fiscal Year 2011/2012

# Revenues & Expenditures Budget vs. Actual

## October 1, 2009—September 30, 2010

	Oct '09 - Sep 10	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
311000 · Marion County Ad Valorem Tax				
311001 · Ad Valorem Tax	37,823.16	38,000.00	-176.84	99.5%
311002 · Ad Valorem Interest Income	2.51	0.00	2.51	100.0%
<b>Total 311000 · Marion County Ad Valorem ...</b>	<b>37,825.67</b>	<b>38,000.00</b>	<b>-174.33</b>	<b>99.5%</b>
312200 · Gas Tax Income				
312300 · Ninth Cent Gas Tax - Marion Cty	14,014.32	13,200.00	814.32	106.2%
312400 · Local Option Gas Tax	77,437.31	74,400.00	3,037.31	104.1%
312500 · Second Local Option Gas Tax	30,213.14			
<b>Total 312200 · Gas Tax Income</b>	<b>121,664.77</b>	<b>87,600.00</b>	<b>34,064.77</b>	<b>138.9%</b>
313000 · Progress Energy Income				
313100 · Progress Energy-Franchise Fee	28,797.34	25,200.00	3,597.34	114.3%
313200 · Progress Energy - Utility Tax	34,259.11	26,400.00	7,859.11	129.8%
<b>Total 313000 · Progress Energy Income</b>	<b>63,056.45</b>	<b>51,600.00</b>	<b>11,456.45</b>	<b>122.2%</b>
313500 · Cable Franchise Fee-Communicom	40.08	36.00	4.08	111.3%
315000 · Communications Services Tax	6,636.48	5,700.00	936.48	116.4%
316000 · Interest Income	9,320.93	8,640.00	680.93	107.9%
321000 · Licenses, Permits & Site Plans	1,244.25	1,200.00	44.25	103.7%
335120 · State Revenue Sharing	16,433.82	28,302.00	-11,868.18	58.1%
335150 · Alcoholic Beverage License Fee	48.94	198.00	-149.06	24.7%
335180 · State Half Cent Sales Tax	23,031.05	24,540.00	-1,508.95	93.9%
342000 · Water Fund Income				
343000 · Water Billing	30,092.52	37,560.00	-7,467.48	80.1%
343100 · Municipal Utility Tax	3,555.97	3,600.00	-44.03	98.8%
343110 · Late Payment and Other Income	2,420.00	1,620.00	800.00	149.4%
<b>Total 342000 · Water Fund Income</b>	<b>36,068.49</b>	<b>42,780.00</b>	<b>-6,711.51</b>	<b>84.3%</b>
343200 · Streets - Service Income	2,656.66	2,657.00	-0.34	100.0%
343400 · Solid Waste Income	42,370.85	41,100.00	1,270.85	103.1%
359000 · Fines & Forfeitures Income	0.00	900.00	-900.00	0.0%
361900 · Rental Income				
362000 · School Rental Income	2,809.70	6,000.00	-3,190.30	46.8%
362100 · Warehouse Rental Income	5,961.24	5,958.00	3.24	100.1%
362200 · Civic Center Rental	1,350.00	600.00	750.00	225.0%
362400 · Fire House Rental Income	1,000.00			
362500 · Roadshow Motors Rental Income	800.00			
<b>Total 361900 · Rental Income</b>	<b>11,920.94</b>	<b>12,558.00</b>	<b>-637.06</b>	<b>94.9%</b>
369000 · Miscellaneous Income	80.20	70.00	10.20	114.6%
<b>Total Income</b>	<b>372,399.58</b>	<b>345,881.00</b>	<b>26,518.58</b>	<b>107.7%</b>
<b>Expense</b>				
5191010 · General Government - Salaries	30,746.58	34,570.00	-3,823.42	88.9%
5191011 · General Government - FICA	2,572.51	2,645.00	-72.49	97.3%
5191012 · General Govt - Defined Cont.	1,933.56	1,988.00	-54.44	97.3%
5191013 · General Govt - Group Insurance	6,119.60	6,036.00	83.60	101.4%
5193012 · Telephone, Internet, & Website	1,479.67	1,500.00	-20.33	98.6%
5193013 · Utilities - General	3,469.56	2,700.00	769.56	128.1%
5193014 · Insurance - General	7,683.83	11,105.00	-3,421.17	69.2%
5193015 · Repairs & Maintenance - General	1,255.61	3,000.00	-1,744.39	41.9%
5193016 · Office Rent Expense	2,400.00	2,400.00	0.00	100.0%

Prepared by Debbie Gonano, Town Manager/Clerk



## ANNUAL BUDGET & BUDGET MESSAGE

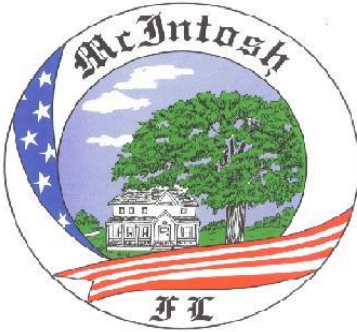
### Fiscal Year 2011/2012

# Revenues & Expenditures Budget vs. Actual

## October 1, 2009—September 30, 2010

	Oct '09 - Sep 10	Budget	\$ Over Budget	% of Budget
5193019 · Miscellaneous	468.00	1,200.00	-732.00	39.0%
5193022 · Election Expense	0.00	0.00	0.00	0.0%
5193024 · Pest & Animal Control	236.00	300.00	-64.00	78.7%
5193025 · Office Supplies and Expense				
5193026 · Office Expense - Cleaning	1,100.00	1,200.00	-100.00	91.7%
5193027 · Office Expense - Postage	1,175.13	1,200.00	-24.87	97.9%
5193028 · Office Expense - Supplies	2,196.23	4,953.00	-2,756.77	44.3%
5193030 · Office Expense - Bank Charges	144.32	200.00	-55.68	72.2%
Total 5193025 · Office Supplies and Expense	4,615.68	7,553.00	-2,937.32	61.1%
5193033 · Legal Notice Advertising	350.84	1,200.00	-849.16	29.2%
5196010 · Capital Outlay				
5196011 · Capital Outlay - General	0.00	10,000.00	-10,000.00	0.0%
5196012 · Capital Outlay - Civic Center	11,309.86	10,000.00	1,309.86	113.1%
5196013 · Capital Outlay - Parks & Rec	232,778.07	235,000.00	-2,221.93	99.1%
Total 5196010 · Capital Outlay	244,087.93	255,000.00	-10,912.07	95.7%
5198011 · Professional Fees				
5198014 · Attorney	8,830.00	8,400.00	430.00	105.1%
5198016 · Auditor	8,000.00	8,250.00	-250.00	97.0%
5198018 · Land Planning	0.00	6,700.00	-6,700.00	0.0%
5198022 · Site Plan/Code Enforcement	2,280.00	6,700.00	-4,420.00	34.0%
5198024 · Municipal Codification Expense	1,426.68	1,000.00	426.68	142.7%
Total 5198011 · Professional Fees	20,536.68	31,050.00	-10,513.32	66.1%
5201000 · County MSTU Expense				
5220000 · Fire Rescue Services	15,954.00	15,954.00	0.00	100.0%
Total 5201000 · County MSTU Expense	15,954.00	15,954.00	0.00	100.0%
5223000 · Vehicle Expense	1,316.00	1,430.00	-114.00	92.0%
5245000 · Solid Waste Collection	29,383.20	29,383.00	0.20	100.0%
5250000 · Parks & Recreation	1,121.77	1,200.00	-78.23	93.5%
5270000 · Property Tax Expense	1,515.65	1,800.00	-284.35	84.2%
5275000 · Professional Development	201.17	1,200.00	-998.83	16.8%
5280000 · Citizen Board Committee Expense				
5280002 · Board of Adjustment Expense	0.00	0.00	0.00	0.0%
5280004 · Code Enforcement Board Expense...	0.00	0.00	0.00	0.0%
5280006 · Historic Committee Expense	0.00	0.00	0.00	0.0%
5280008 · Land Planning Agency Expense	0.00	0.00	0.00	0.0%
Total 5280000 · Citizen Board Committee E...	0.00	0.00	0.00	0.0%

Prepared by Debbie Gonano, Town Manager/Clerk

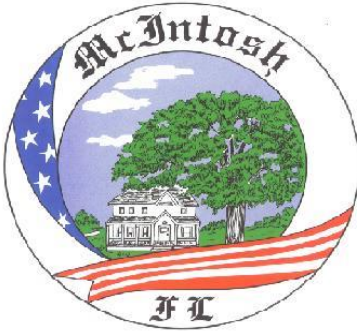


**ANNUAL BUDGET & BUDGET MESSAGE**  
**Fiscal Year 2011/2012**

**Revenues & Expenditures Budget vs. Actual**  
**October 1, 2009—September 30, 2010**

	Oct '09 - Sep 10	Budget	\$ Over Budget	% of Budget
5333000 - Water Department Expenses				
5330002 - Water Dept - Capital Outlay	0.00	10,560.00	-10,560.00	0.0%
5330004 - Water Dept - Defined Cont.	832.07	804.00	28.07	103.5%
5330005 - Water Dept - Group Insurance	2,166.32	2,136.00	30.32	101.4%
5330008 - Water Dept - Insurance	2,254.80	3,320.00	-1,065.20	67.9%
5330009 - Water Dept - Maint. Agreement	6,401.36	6,401.00	0.36	100.0%
5330010 - Water Dept - Miscellaneous	3,109.46	1,499.00	1,610.46	207.4%
5330012 - Water Dept - Payroll	14,508.39	15,485.00	-976.61	93.7%
5330014 - Water Dept - FICA	1,109.90	1,184.00	-74.10	93.7%
5330016 - Water Dept - Water Operator Fee	7,510.00	7,275.00	235.00	103.2%
5330018 - Water Dept - Repairs & Maint.	2,757.77	4,200.00	-1,442.23	65.7%
5330020 - Water Dept - Supplies	3,062.20	3,000.00	62.20	102.1%
5330022 - Water Dept - Uniforms	80.00	80.00	0.00	100.0%
5330024 - Water Dept - Utilities	9,010.95	9,420.00	-409.05	95.7%
5330026 - Water Dept - Vehicle Expense	806.16	480.00	326.16	168.0%
<b>Total 5333000 - Water Department Expenses</b>	<b>53,609.38</b>	<b>65,844.00</b>	<b>-12,234.62</b>	<b>81.4%</b>
5410000 - Street Expense				
5410002 - Streets - Capital Outlay	0.00	2,800.00	-2,800.00	0.0%
5410004 - Streets - Defined Cont.	2,354.70	1,704.00	650.70	138.2%
5410005 - Streets - Group Insurance	5,871.22	4,716.00	955.22	120.3%
5410006 - Streets - Insurance	5,411.52	4,660.00	751.52	116.1%
5410008 - Streets - Payroll	53,868.30	49,720.00	4,148.30	108.3%
5410010 - Streets - FICA	4,135.81	3,803.00	332.81	108.8%
5410013 - Streets - Rent	2,400.00	2,400.00	0.00	100.0%
5410014 - Streets - Repairs & Maint.	7,443.39	7,200.00	243.39	103.4%
5410016 - Streets - Supplies	5,965.27	5,400.00	565.27	110.5%
5410017 - Streets - Tree Expense	5,500.00	5,500.00	0.00	100.0%
5410018 - Streets - Uniforms	320.00	120.00	200.00	266.7%
5410020 - Streets - Utilities	13,170.93	12,900.00	270.93	102.1%
5410022 - Streets - Vehicle Expense	1,209.37	900.00	309.37	134.4%
<b>Total 5410000 - Street Expense</b>	<b>107,460.51</b>	<b>101,823.00</b>	<b>5,627.51</b>	<b>105.5%</b>
<b>Total Expense</b>	<b>538,497.73</b>	<b>580,881.00</b>	<b>-42,383.27</b>	<b>92.7%</b>
<b>Net Income</b>	<b>-166,098.15</b>	<b>-235,000.00</b>	<b>68,901.85</b>	<b>70.7%</b>

Prepared by Debbie Gonano, Town Manager/Clerk



**ANNUAL BUDGET & BUDGET MESSAGE**  
**Fiscal Year 2011/2012**

**Budget vs. Actual by Account**

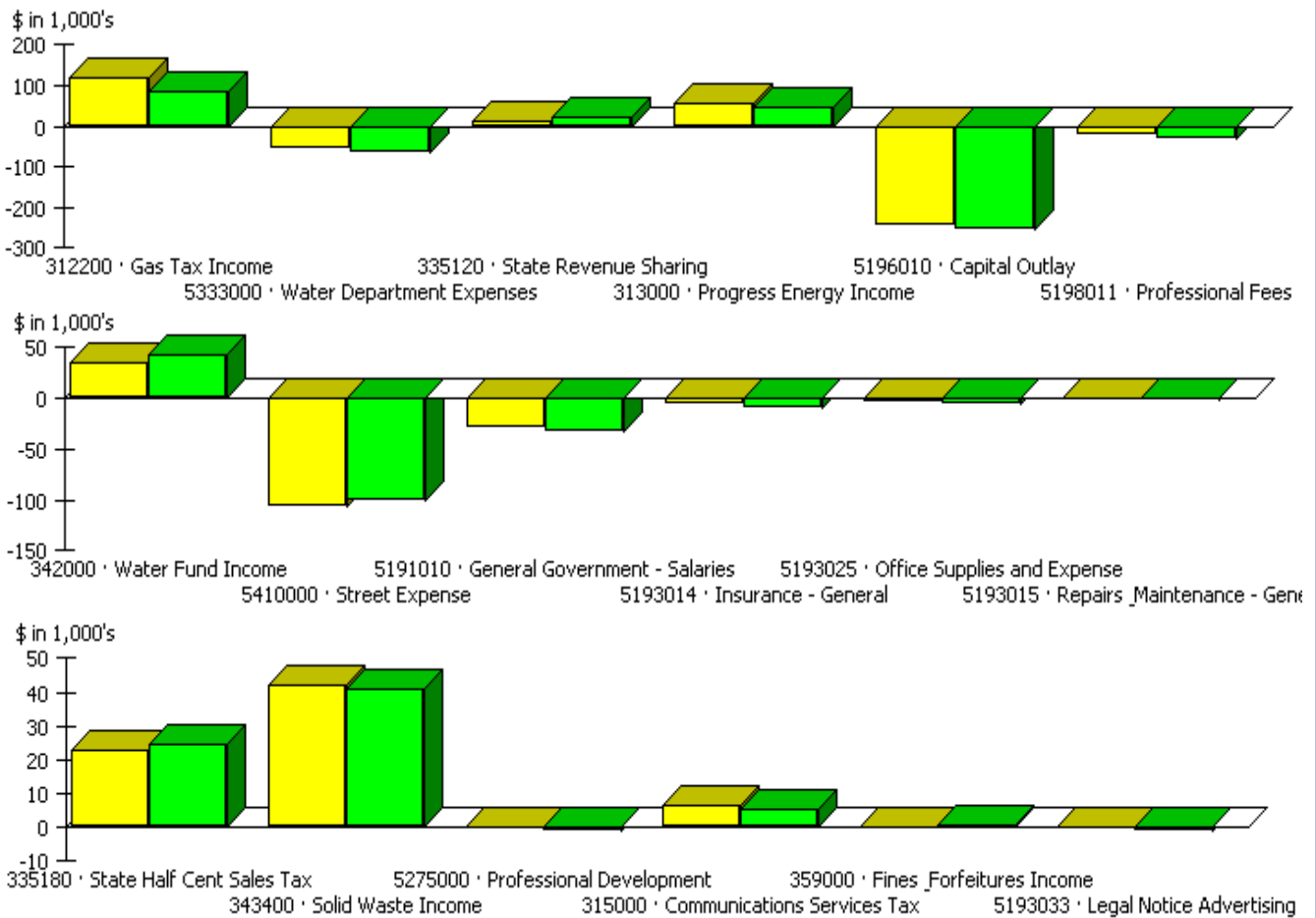
*(Presented in Budget Difference Order)*

**Income Accounts (Above the Line)**

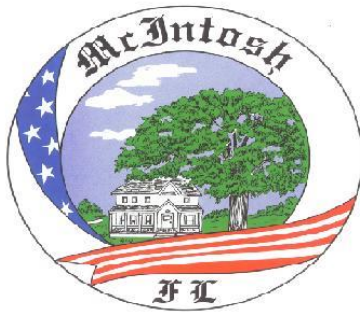
**Expense Accounts (Below the Line)**

**October 2009–September 2010**

Actual  
 Budget



Prepared by Debbie Gonano, Town Manager/Clerk

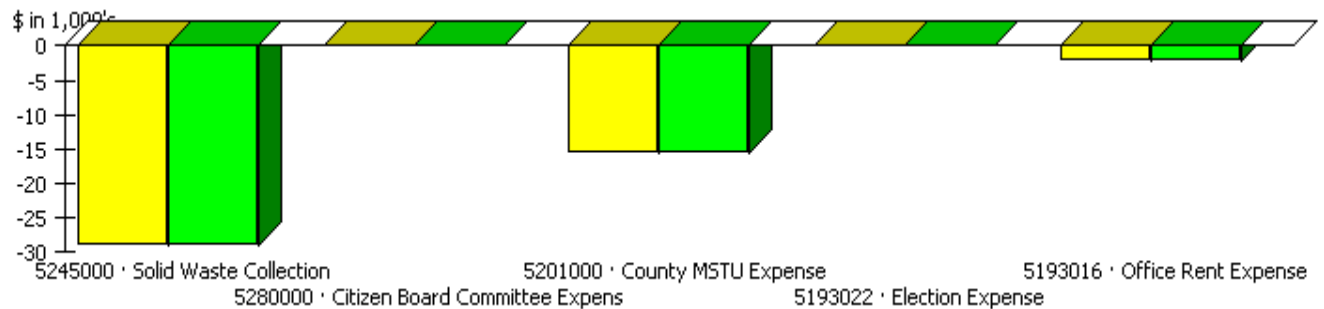
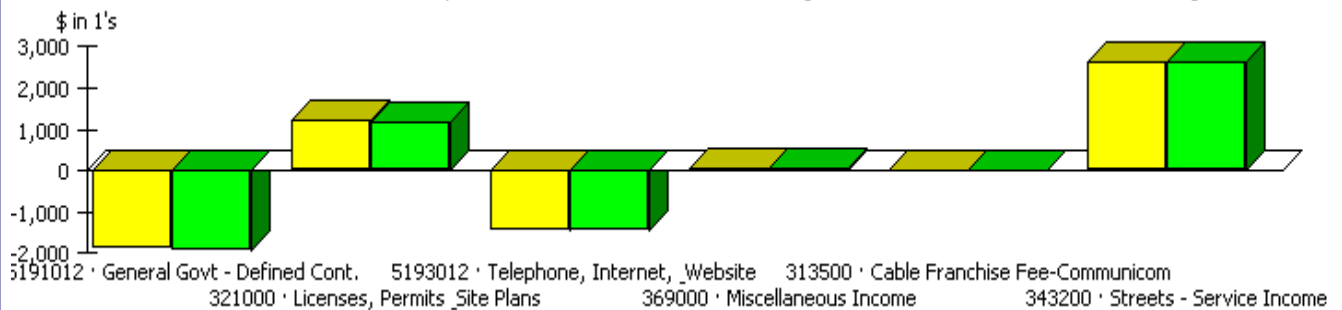
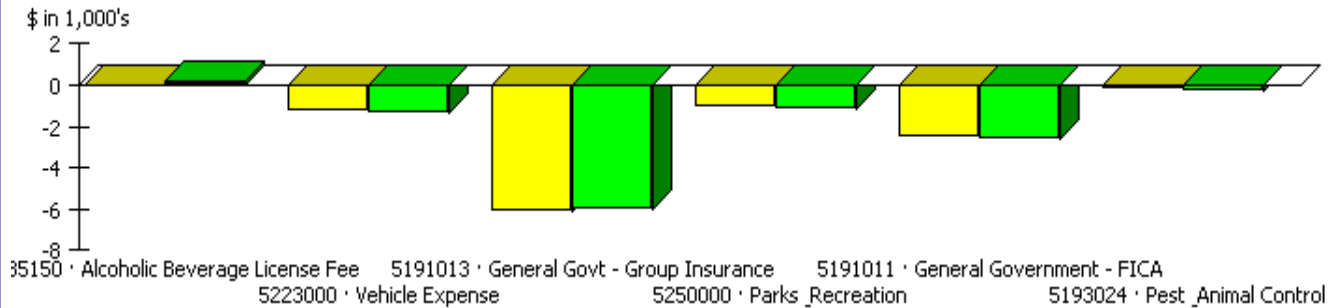
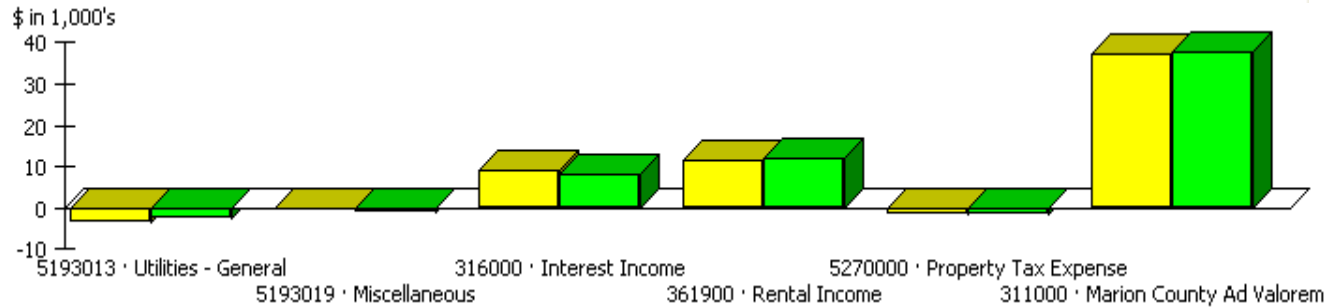


## ANNUAL BUDGET & BUDGET MESSAGE

### Fiscal Year 2011/2012

#### Budget vs. Actual by Account October 2009-September 2010

Actual  
Budget



Prepared by Debbie Gonano. Town Manager/Clerk



## ANNUAL BUDGET & BUDGET MESSAGE

Fiscal Year 2011/2012

### Glossary Page 1 of 3

**Account.** An accounting concept used to capture the economic essence of an exchange or exchange-like transaction. Accounts are used to classify and group similar transactions. Account type include: revenue, expense/expenditure, asset, liability, and equity.

**Ad Valorem Tax.** Commonly referred to as property taxes, are levied on both real and personal property based upon the property's assessed valuation and the millage rate.

**Adopted Budget.** The final budget that is formally approved by the Town Council.

**Amended Budget.** The adopted budget as formally adjusted by the Town Council.

**Assessed Property Value.** The value set upon real estate or other property by the County Property Appraiser and the State as a basis for levying ad valorem taxes.

**Balanced Budget.** A budget in which planned funds or revenues available are equal to fund planned expenditures.

**Budget.** An operational guide of planned financial activity for a specified period of time (fiscal year or project length) estimating all anticipated revenues and expected expenditures/expenses for the budget period. A policy document, which communicates programmatic goals and objectives and the anticipated means for achieving them.

**Budget Calendar.** The schedule of target dates that a government follows in the preparation of preliminary budgets and the adoption of the final budget.

**Budget Message.** An executive-level overview of the budget delivered by the Town Manager to the Mayor and Town Council. It discusses the major Town issues and the proposed means of dealing with them, highlights key experiences during the current fiscal year, and indicates how budgetary plans will meet the Town's objectives. The budget message is normally the first comprehensive public statement of the Town's plans for the upcoming fiscal year.

**Capital Assets.** Assets of significant value that meet or exceed the capitalization threshold and have a useful life extending beyond a single accounting period. Capital assets are also called "fixed assets," and may include land, improvements to land, buildings, building improvements, machinery and equipment, vehicles, infrastructure, and other tangible or intangible assets that are used in operations and have initial useful lives extending beyond a single reporting period.



## ANNUAL BUDGET & BUDGET MESSAGE

### Fiscal Year 2011/2012

#### Glossary Page 2 of 3

**Fiscal Year.** Any period of 12 consecutive months designated as the budget year. The Town's budget year begins October 1st and ends September 30th.

**Fixed Asset.** A durable item, with a long-term nature of use, a normal expected life of one year or more, and a value of \$500 or more at the time of acquisition.

**Franchise Fee.** Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries. Examples are electricity and cable television.

**Fund.** An accounting and reporting entity with a self-balancing set of accounts. Funds are created to establish accountability for revenues and expenses, which are segregated for the purpose of carrying out a specific purpose or range of activities.

**Fund Balance.** The difference between assets and liabilities reported in a governmental or trust fund. The fund balance may be reserved for various purposes, or the fund balance may be unreserved.

**GAAP.** Generally Accepted Accounting Principles. The conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements.

**General Fund.** A governmental fund established to account for resources and uses of general operating functions of Town departments. Resources are, in the majority, provided by taxes.

**Infrastructure.** Public domain fixed assets including roads, bridges, curbs, gutters, sidewalks, drainage systems, lighting systems, and other items that have value only to the Town.

**Interest Income.** Revenue associated with the Town cash management activities of investing fund balances.

**Interlocal Agreement.** A contractual agreement between two or more governmental entities.

**Market Value.** The appraised value assigned to property by the County Property Appraiser. Typically, this value represents "Fair Market Value" less estimated selling expenses.

**Mill.** A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.





## ANNUAL BUDGET & BUDGET MESSAGE

### Fiscal Year 2011/2012

### Glossary Page 3 of 3

**Operating Revenues.** Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Ordinance.** A formal legislative enactment by the Town that carries the full force and effect of the law within corporate boundaries of the Town unless in conflict with any higher form of law, such as State or Federal.

**Property Tax.** A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax.

**Reserves.** A portion of the fund balance or retained earnings legally segregated for specific purposes.

**Resolution.** A legislative act by the Town with less legal formality than an ordinance.

**Revenue.** Inflows of resources to finance the operations of government. Increases the net assets of the fund.

**Rolled-Back Rate.** The operating millage rate required to raise the same ad valorem tax revenues as were levied in the prior year, exclusive of new construction, additions, to structures, deletions, and property added.

**Sales Tax.** Tax imposed on the taxable sales of all final goods.

**Taxes.** Charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments or user fees.

**Taxable Value.** The assessed value less homestead and other exemptions, if applicable.

**Truth in Millage.** (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements and advertisement specifications prior to the adoption of a budget tax rate. The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or and increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled-back" rate).

Prepared by Debbie Gonano, Town Manager/Clerk



**TOWN OF MCINTOSH  
ANNUAL BUDGET & BUDGET MESSAGE  
Fiscal Year 2011/2012**

It has been my pleasure to prepare this budget for you. This submittal meets stated goals, objectives, and policies while providing for general needs. I want to extend thanks to the Mayor and the Town Council for their dedication to overseeing the Town's financial well being and establishing a fiscally responsible financial management policy which serves as the cornerstone of the 2011-2012 Budget. The proposed budget continues to fund a financially sound Town government with the collection of sufficient revenues to maintain Town programs and services. From an overall perspective, we are on schedule with the budget approval process. To summarize, the proposed budget for the fiscal year ended September 30, 2012 is balanced and ready for citizen examination, Town Council scrutiny, and appropriate revision, if necessary. With availability of information dealing with the budgeting process on its website, advertised Town council meetings, direct mailing, and other measures utilized to keep the residents well informed of the annual budgeting process, it is recommended that the Town of McIntosh's budget be adopted on or before the thirtieth day of September, as authorized in the Town Charter. We look forward to another successful year.

Respectfully submitted,

*Debbie Gonano*  
Town Manager/Clerk